

DISTINGUISHED SERVICE PROFESSOR

The Distinguished Service Professorship recognizes extraordinary service far beyond service to the University.

ELIGIBILITY:

***New Restriction from Albany*:** Faculty holding any Distinguished Faculty rank (Distinguished Librarian, Distinguished Professor, Distinguished Service Professor, Distinguished Teaching Professor) may not be nominated for any other distinguished faculty rank. For example, a Distinguished Service Professor could not now be nominated for Distinguished Professor or Distinguished Teaching Professor.

Academic Rank: Candidates must have attained the rank of full professor. Faculty holding qualified academic appointments (titles of lecturer, or titles of academic rank preceded by the designations “clinical” or “visiting” or other similar designations) may not be nominated.

Length of Service: Candidates must be full-time, must have held the rank of full professor for 5 years, must have at least 3 years of full-time service at the nominating campus and must have completed at least 10 years of full-time service within the State University of New York system.

CRITERIA FOR SELECTION:

- **Service at Several Levels:** The candidate must demonstrate substantial distinguished service **both** at the local campus level and/or local community or regional level **and** at the state-wide and/or nation-wide and/or international level.
- **Service above Basic Work:** Distinguished service must exceed the work generally considered to be part of a candidate’s basic professional work (professional committees, etc.) and should include service that exceeds that for which professors are normally compensated.
- **Service over Multiple Years:** Distinguished service must extend over multiple years and involve the application of intellectual skills drawing from the candidate’s scholarly and research interests to issues of public concern, and may include exceptional leadership in local and system-wide faculty governance.

FORMAT OF NOMINATION FILE:

1. **Nomination Form** as the first page of the completed nomination file.
2. **Nominator’s letter.**
3. **Current and detailed curriculum vitae.**
4. **Letters of support** from individuals **within the University.**
5. **Letters of support** from individuals **outside the University.**
6. **Names and addresses of other individuals** who would be able to supply additional information about the nominee’s qualifications, major achievements, and contributions.
7. **Summary Presentation:** The file must include, in **ESSAY FORMAT (not letter format, not written in the first person, not signed)**, a summary, **limited to a maximum of 5 pages**, which gives the candidate’s most outstanding qualifications and major achievements and addresses *specifically* how the candidate *excels* in each of the award’s selection criteria. In addition to being included in the nomination file, the Summary Presentation must be

submitted electronically as a WORD document attachment to Regina Funaro (regina.funaro@stonybrook.edu). **IMPORTANT:** After the campus selection committee makes its recommendations to the President, **ONLY THE SUMMARY PRESENTATION** will be submitted to Albany to make the case for the nominee. **Albany does not see the nomination file.**

DEADLINES:

September 21, 2006: The **Nomination Form only** must be **received** by the Selection Committee.

November 16, 2006: The **completed Nomination File plus 10 additional copies** must be **received** by the Selection Committee.

Send to:

Selection Committee

Distinguished Service Professorship

Administration Building, Room 407

Z-1401

No nomination files will be accepted after the November 16, 2006 deadline.