

## DISTINGUISHED TEACHING PROFESSOR

The Distinguished Teaching Professorship recognizes outstanding skill in teaching, and also considers mastery of subject matter, sound scholarship, continuing growth, and service to the University and the broader community.

### ELIGIBILITY:

**\*New Restriction from Albany\***: Faculty holding any Distinguished Faculty Rank (Distinguished Librarian, Distinguished Professor, Distinguished Service Professor, Distinguished Teaching Professor) may not be nominated for another distinguished faculty rank designation. For example, a Distinguished Teaching Professor could not now be nominated for Distinguished Professor or Distinguished Service Professor.

**Academic Rank**: Candidates must have attained the rank of full professor. Faculty holding qualified academic appointments (titles of lecturer, or titles of academic rank preceded by the designations “clinical” or “visiting” or other similar designations) may not be nominated.

**Length of Service**: Candidates must have held the rank of full professor for 5 years, must have at least 3 years of full-time teaching at the nominating campus, and must have completed at least 10 years of full-time teaching within the State University of New York system.

**Teaching Load**: Candidates must have regularly carried a full-time teaching load as defined by the campus for full-time faculty. Department chairpersons may be nominated contingent upon their carrying the campus-defined full-time teaching load for all persons performing such administrative responsibilities.

**Must already be recipient of Excellence in Teaching Award**: Candidates must have previously been awarded the Chancellor’s/President’s Award for Excellence in Teaching.

**NOTE**: Before nominating a professor for the Distinguished Teaching Professorship, please contact Regina Funaro in the Provost’s Office (2-7016 or regina.funaro@stonybrook.edu) to verify his or her eligibility to be nominated.

### CRITERIA FOR SELECTION:

**Teaching Techniques and Representative Materials**: There must be positive evidence that the candidate performs superbly in the classroom. The nominee must maintain a flexible instructional policy that adapts readily to student needs, interests, and problems. Mastery of teaching techniques must be demonstrated and substantiated. Consideration should be given to the number of substantially different courses taught, the number of students per course, and the teaching techniques employed in the various courses. Student evaluations presented for several different courses over a period of several recent years provide the local selection committee with a clear idea of the nominee's impact on students.

**Scholarship and Professional Growth**: The candidate must be a teacher/scholar who keeps abreast of and makes significant contributions in his or her own field and uses the relevant contemporary data from that field and related disciplines in teaching. Examples of evidence in this category may include publications or artistic productions, grant awards, and presentations at symposia in his or her disciplines.

**Student Services**: In relating to students, the candidate must be generous with personal time, easily accessible, and must demonstrate a continual concern with the intellectual growth of individual students. For this category, consideration should be given to the accessibility of the nominee to students outside of class, e.g., office hours, conferences, special meetings, the nominee's responsibility in terms of student advisement, and the nominee's teaching-related services to students

**Academic Standards/Requirements and Evaluations of Student Performance**: The candidate must set high standards for students and help them attain academic excellence. Quantity and quality of work that is more than average for the subject must be required of the student. The candidate must actively work with students to help them improve their scholarly or artistic performance. The local selection committee should consider the quality, quantity, and difficulty of course-related work. Evidence of

academic standards and requirements may be assessed by the accomplishments of students, including placement and achievement level. The candidate's evaluation of students' work must be strongly supported by evidence. The candidate must be willing to give greater weight to each student's final level of competence than to the performance at the beginning of the course. Expert teachers enable students to achieve high levels of scholarship. Consequently, it is possible that the candidate's marking record may be somewhat above the average of colleagues. There must be evidence that the candidate does not hesitate to give low evaluations to students who do poorly. Grading practices should be evaluated by the local committee. In particular, grade distribution for all courses in recent academic years should be reviewed and any seemingly unusual grading patterns explained.

#### **FORMAT OF NOMINATION FILE:**

1. **Nomination Form as the first page** of the completed nomination file
2. **Nominator's letter.**
3. **Chair's letter.**
4. **Statement of Educational Philosophy** (prepared by the candidate).
5. **List of courses taught** and the candidate's pedagogical objectives in each.
6. **Course syllabi** (most recent syllabi only).
7. **Course evaluations:** statistical summaries of evaluations presented for several different courses over a period of several recent years, accompanied by a typed representative sample of student comments from the original evaluations.
8. **Current and detailed curriculum vitae.**
9. **Letters of support** from faculty colleagues.
10. **Letters of support** from other faculty and staff .
11. **Letters of support** from current/former **graduate students.**
12. **Letters of support** from current/former **undergraduate students.**
13. **Summary Presentation:** The file must include, in **ESSAY FORMAT (not letter format, not written in the first person, not signed)**, a summary, **limited to a maximum of 5 pages**, which gives the candidate's most outstanding qualifications and major achievements and addresses *specifically* how the candidate *excels* in each of the award's selection criteria. In addition to being included in the nomination file, the Summary Presentation must be submitted electronically as a WORD document attachment to Regina Funaro (regina.funaro@stonybrook.edu). **IMPORTANT:** After the campus selection committee makes its recommendations to the President, **ONLY THE SUMMARY PRESENTATION** will be submitted to Albany to make the case for the nominee. **Albany does not see the nomination file.**

#### **DEADLINES:**

**September 21, 2006:** The **Nomination Form only** must be **received** by the Selection Committee.

**November 16, 2006:** The **completed Nomination File plus 10 additional copies** must be **received** by the Selection Committee.

Send to:

**Selection Committee**

**Distinguished Teaching Professorship**

**Administration Building, Room 407**

**Z-1401**

**No nomination files will be accepted after the November 16, 2006 deadline.**