

STONY BROOK UNIVERSITY

# STONY BROOK HEALS

Constitution and By-Laws

**Comment [1]:** moizkhanmalik:  
I vote to approve pending they remove the  
redundant impeachment section.

Last revised: September 2011  
By: SBH President

## STONY BROOK HEALS Constitution and by-laws

### Article I: Name

The name of this organization shall be Stony Brook Heals (herein referred to as SB Heals).

### Article II: Mission

To educate and to unite the campus community in order to promote awareness to the Stony Brook University community and make Stony Brook University a hub for social and educational outreach programs in the local and international communities. In addition, the goal is to help students realize that they have the power to bring about positive social change and that they can be leaders in the creation of a more just and equitable world.

### Article III: Objectives

The primary objectives of SB Heals are:

- A. Engage members of the campus community (i.e. staff, student, faculty) in discussion or debate about educational rights and related issues.
- B. Promote dialogue and exchange of knowledge to enhance the development of literacy.
- C. Encourage members to act as role models on campus and in the community.
- D. Promote existing programs on and off campus that share the SB Heals' mission and/or objectives.

### Article IV: Membership

- A. All members of the organization must be currently enrolled matriculated undergraduate students at the State University of New York at Stony Brook.
- B. Members shall have the right to attend all general meetings and special events
- C. Members shall have the right to be active in voting procedures including but not limited to the election of officers.

### Article V: Officers and Directors

- A. The executive board officers of SBH shall include:
  - a. The President
  - b. The Vice-President
  - c. The Treasurer
  - d. The Secretary
- B. The President shall:
  - a. Assist the treasurer in formulating a budget
  - b. Attend special events and meetings
  - c. Be the official representative of the organization
- C. The Vice-President shall:
  - a. Be an aide to the president
  - b. Take presidential responsibilities if the president is unable to do so
  - c. Oversee and coordinate projects and committees
- D. The Treasurer shall:
  - a. Create a budget and a schedule of suggested activities including date, location, and monetary expenditure.
  - b. Record expenditures of the organization
  - c. Ensure that funds are used efficiently and suits the purpose of the organization
- E. The Secretary shall:
  - a. Take minutes and attendance at meetings and have/create an up to date roster of members
  - b. Maintain the organization's website and blackboard updated with events and recorded minutes
  - c. Be responsible for maintaining a relationship between the members and the executive board by, but not limited to, sending and responding to e-mails.

#### Article VI: Voting

- A. All officers must be nominated and elected by members. A majority vote of 60 percent among all members shall be necessary for the election.
- B. All members of SBH are eligible for election as long as he/she has been a member for at least one semester prior to the election.
- C. If any office becomes vacant, except the presidency, the executive board shall hold a special election in which the members shall elect from nominated individuals. Thus, the elected member shall immediately be responsible of his/her duties until the next regular election.
- D. If the office of the President becomes vacant, the Vice-President shall be responsible for the office of the Presidency and the Vice-President office shall be considered vacant.

#### Article VII: Articles of Removal

- A. An officer may only be removed for material violations of this constitution, applicable bylaws, policies of the Undergraduate Student Government, failing to meet requirements for active voting membership or a wrongful act of substance.
- B. In the interest of protecting the accused, no written accusations are required, nor is impeachment required for removal. Additionally, all discussion about disciplinary matters must take place in Executive Session. There shall be two methods in which an Officer of the organization may be removed from their Office.
  - a. Any Executive Board Officer may be removed from their position by a three-fourths (3/4) affirmative majority vote of the entire voting membership of the Executive Board.
  - b. Any Executive Board Officer may be removed from their position by a two-thirds (2/3) affirmative majority vote of the entire active voting membership of the General Body.
- C. Upon the removal of an Executive Board Officer, the Officers' position shall be considered vacant. In the case of the removal of the President, the Vice-President shall become President and the Vice-President's position shall be considered vacant. A special election for any vacancy shall be held within the next two meetings of the General Body for the vacant position, but only after all members have been notified at least two(2) school days prior to the special election.
- D. Removed officers or dissenting members may appeal a removal to the USG Judiciary by filing a brief before the special election is held to fill the vacancy. A removed officer is still a voting member, and must be notified at least two (2) school days prior to the special election.

#### Article VIII: Meetings

- A. At least two general membership meetings, to allow new members to join the organization shall be held each semester. The officers shall determine the time and place.
- B. There are five classifications of meetings of the organization.
  - a. General membership
  - b. Annual election meetings
  - c. Special meetings
  - d. Weekly meetings
  - e. Executive Meetings

#### Article IX: Finances

- A. The Treasurer shall create an annual budget each year, in accordance with this Constitution and the Executive Board.
- B. All funds must be used for organizational purposes

#### Article X: Advisor

- A. The advisor:

- a. Shall be an ex-officio, non-voting, member of the executive board.
- b. Must be dedicated to the welfare of the organization
- c. Must be a faculty or staff member of the State University of New York at Stony Brook.

Article XI: Amendments

- A. The constitution may be amended at a general membership meeting by an affirmative majority vote two-thirds of members.

Article XII: Dissolution

- A. In the event of dissolution of Stony Brook Heals, all unspent funds and assets of this organization shall be returned to the Stony Brook University Undergraduate Student Government.