Dennis Andersen: **(Serials, Acquisitions & Control)**

NO REPORT

Dana Antonucci-Durgan: **(Chemistry Library)**

Wireless Internet access is now available in the Chemistry Library.

Nathan Baum: **(Digital Resources)**

Aimee and I, along with our intern, Clara, have been spending a great deal of time trying to ensure that we and Springer Verlag have accurate holdings information for our periodicals. There are many complications: we used to have a contract through NERL which gave us access to a large number of their titles we didn't subscribe to; Springer recently purchased Kluwer so the Kluwer titles needed to be verified; our subscriptions include print only, print plus free online; print plus enhanced online, and online only. Most recently, a number of Russian translation journals published by MAUK/Interdocumenta have been transferred to the Springer platform from the American Institute of Physics.

Aimee arranged for a representative for Ex Libris to come demonstrate two of their products: MetaLib, their federated search system (aka metasearch system) which enables end users to select groups of databases or catalogs and search them simultaneously, and Verde, their Electronic Resource Management System (ERMS), which is designed to help library staff manage the selection, review, acquisitions, and access of electronic resources. Both interoperate closely with the Aleph ILS and SFX.

At the recent (December 5th) SCAC meeting in Syracuse, there was further discussion of the plan to purchase one set of University Press publications that would be available to all SUNY schools. Eight publishers have been selected for a pilot project, and a task force has been charged with developing guidelines for cataloging and interloaning material in the collection.

David Bolotine: **(Cataloging)**

The second phase of Version 17.2 testing has been completed.
A third and final test will take place this coming weekend.

An experimental and quick way of entering authors for D-Space records into STARS has been developed. Anyone wanting a demonstration for the purpose of viewing, evaluating or commenting on the samples may contact Cataloging.

Barbara Brand: (ILL)

NO REPORT

Sherry Chang: (Public Services)

- The following message was or will be sent shortly to campus community thru e-mail, campus announcement, library webpage, and Solar announcement:

 - On Friday, 12/23/05 at 5 P.M. through Monday, 1/02/06, the west campus Libraries Online Catalog (STARS) and Management System will be upgraded and migrated to a new server. Consequently, there will be **no circulation activity including online renewals** during this time period, and only the Central and North Reading Rooms will remain open, from 8:30 A.M until 5 P.M during 12/27-12/30. The Main Stacks and the branch libraries will be closed.   All libraries will re-open for normal business on Tuesday, January 3, 2006.

 - Staring 12/12 till 12/21, the hours of CRR and NRR will be extended to 4 a.m. during weekdays and to midnight during weekend .   As in the past, there will be library staff on duty, security guards at the two entrances and ID's will be required to enter reading rooms during extended hours.   Extra shifts of cleaning were also arranged.

 - We have completed wireless network connection to **all** science branches, (SEL, Math/Phy, Computer Science, Chemistry and MASIC) in addition to Galleria and commuter lounge in Main Library.

Janet Clarke: (Library Instruction)

PERSONAL LEAVE

Richard Feinberg: (Preservation)

Chris Filstrup: (Library Administration)

From the Provost Advisory Council (deans +): 1) 800 students are enrolled in SBU's first winter session; 2) SBU submitted to SUNY an enrollment goal of 19,700 FTE students for 06/07, about 1500 over current base; this includes 500 at Southampton; the overall five-year goal is 22,900 FTE; 3) in order to improve the labs and the ability of undergrads to graduate more quickly, the provost is investing $400K in Chemistry and Biology labs.

The faculty publications database is looking pretty good. I've asked library faculty to test it. If other staff want to take a look and comment, here is the URL:

http://130.245.148.20:2000/SBUPublicationTest/jsp/search/SearchMain.js

As a result of the liaison's lunch on November x, selectors are working with academic departments to write letters of support for both inflationary funds and increased book funds. Germaine, Dan, and I will be meeting with the provost and his staff soon to resolve discrepancies between library and provost budget figures. At a chairs retreat on December x, the Provost asked me to work with a group of department chairs and other teaching faculty to establish a case for the collections budget. IMO, this should be a standing committee that both inspects our allocations and represents the library to the Provost. I know of one model at UNC. This is a good topic for a selectors meeting.

The SUNY Center directors have set an ambitious agenda for cooperation. 1) We are requesting the SUNY Council on Access and Collections (SCAC) to proceed with a shared university press collection housed at Binghamton and Buffalo. These books would belong to all four Center libraries and would have their own location. 2) We are requesting better representation of Center library interests on the SUNY Advisory Council which reports to the SUNY Provost, currently Salins. 3) On the model of SCAC, we will bring together special collections librarians to discover common interests and possibly formulate a digitization grant. 4) To help us understand how to manage electronic management systems better and to look for a common solution, we will bring together electronic resources management staff from each library. SBU's relation to the other Center libraries might be a good discussion for a Directors Council meeting.

Brigitte Howard: (Documents Receiving & Serials Cataloging)

4,080 items were sent to Clancy on Nov. 9, 2005. No word on Mark's replacement and the work is piling up.

Germaine Hoynos: (Personnel)

Resignations, retirements, terminations:

New Hires/Promotions:
Karen Kostner, Assistant Librarian, Bibliographic Instruction/Computer Science, effective 12/15/05
Alan Cellini, Instructional Support Associate, change to full-time status in order to assume additional Circulation duties, effective 12/1/05

- **Webmaster - Librarian position:** candidate declined offer
- **Business Librarian:** 1st and 2nd choice candidates selected, waiting for acceptance/declination of offer
- **Music Library SL-1, .50 FTE:** candidate accepted another offer, position has been re-written; will be submitted to Class and Comp for review and then posted
- **Music Library SL-1, .50 FTE:** position to be created for evening/weekend circulation
- **Serials/Acquisitions SL-1:** PDAR submitted to HR – add'l information provided to Class and Comp., in queue to be posted
- **Special Collections SL-1, .50 FTE:** submitted to Class and Comp, in queue to be posted
- **Copy Cataloger for Govt. Docs., SL-2:** Admin. Council approved recruitment – submitted to Class and Comp., in queue to be posted
- **Bibliographic Instruction Assistant, SL-1:** description rec'd from Janet/Sherry, will be submitted to Class and Comp with the slightly revised duties
- **Keyboard Specialist, CRR, .50 FTE:** Classified Recruiting has not been able to give us an adequate Clerk I pool of applicants – we have re-worked the duties to see if Class and Comp will approve a recruitment as a Keyboard Specialist .

Godlind Johnson: (Science & Engineering Library)

In both Reading Rooms MS Word was taken off the thin clients until a less haphazard way of saving work is available. It was not an easy decision to take 50 workstations away at this busy time of the year and there were many complaints about that, especially on Sunday, when the SINC site opened only at 5pm..

OPAC Committee members have been busy testing the new Web OPAC - thanks to Clara Tran for her invaluable help with this.   The goal is to have the Aleph 17 web OPAC essentially look the same as our current OPAC - no surprises for the user!

Daniel Kinney: (Technical Services)

Summary of HSC Library Advisory Committee Meeting on November 2, 2005: HSL will absorb the costs of faculty ILL requests up to $10,000 as a one-year trial. Currently the library passes costs on to the requesting faculty member. The committee discussed the ongoing issue of receiving additional funding from the hospital for staff and materials. Leslie Hyman, committee chair, and Jane Yahil drafted a set of bylaws for the committee modeled on those of the Senate Library Services Committee. HSL staff who participated in the Mini-Medical School were awarded the 2005 President's Award for Team Achievement. HSL was given a flat budget. The HSC Library spends $324,000 for ScienceDirect (36% of their serials budget). The annual inflationary rate for HSL materials is about 12%. The next meeting of the HSC Library Committee is December 12. Testing for version 17 will be completed on December 11.

James LaPiano: (Building Manager)

1. New ceilings near passenger elevators more than half finished.
2. Still waiting for final word on furniture from Old Biology Library.
3. The monies for our elevator upgrades have arrived purchasing is finishing up paperwork with our existing repair service. We probably start upgrade project with cars one and two because of the problems we have been having lately.

Min-Huei Lu: (Acquisitions)

-        Due to the decreased budget, some subjects have already reached the limits of their allocations. We stopped approval books for several subjects and asked the vendors to send us slips for selectors' references.

-        After reviewing and making retention decisions on the Chinese gift books -- Chang Tiejun's collection, for several months, I finally finished this project.   It was time consuming but interesting to go through old books and find some rare, unique titles to keep.

-        We tested Aleph 17 (phase 2) on Acquisitions subsystem. Things seemed to work fine so far.

Kristen Nyitray: (Special Collections)

1) Collection processed: The Jacqueline M. Newman Collection – over 2,600 books were organized and a web-searchable database was produced in conjunction with the Computer Science Department (http://www.stonybrook.edu/libspecial/collections/manuscripts/newman.html). The collection also contains magazines and journals, books on herbal medicine, filmstrips, videos, and over 5,000 slides.

2) We sponsored another MLS student from CW Post this semester. Under our supervision, she processed the Louis A. Fuoco, Jr, Collection (Mr. Fuoco was an insurance agent and member of the Suffolk County Legislature from 1970-1976, representing the third legislative district).

3) We are planning to host a poetry event in the spring featuring Suffolk County's new poet laureate Dan Moran in celebration of the forthcoming book on Suffolk County poets. The poets featured in the book will be invited to read at the program.

_____: (Computer Science)

Gisele Schierhorst: **(Music)**

Andrew Toulas, Anthony Bozzanca and Andrew Johnson of Instructional Computing provided Chris with a demonstration of the network of ten computers recently installed in the Music Library's carrels for online listening. The goal for the Spring 2006 semester is to download music selections directly onto the Central Audio Room's server. This should eliminate the need to produce course reserve CDs usually compiled from various other recordings. We have submitted a request for a computer that music faculty can use in the Music Library's Seminar Room. Chris has invited the Provost to visit the Music Library for a demo when his schedule permits.

We received a shipment of reels newly preserved by the Cutting Corporation. We hope to send out another batch of reels when funds are available. There are approximately 1,000 more reels requiring preservation. Our thanks again to Richie for supporting this project.

With Jason Torre and Kristen Nyitray, I visited the home of Steve Krietzer, a former host of a WUSB radio program featuring punk rock music. He has a well organized collection of recordings and memorabilia that he would like to donate to the library. I will be meeting with the staff of Spec and Dan Kinney to discuss the benefits and challenges of accepting this collection.

Several students have indicated that they can work in the Music Library during intercession. They will be re-shelving materials and preparing the reserve shelves for the spring. Only one winter session course will be taught in the Music Department, and that professor plans to post listening assignments on Blackboard.

Hélène Volat: **(Reference - Godlind Johnson will give updates)**

On sabbatical

David Weiner: **(Circulation)**

1. The Stacks Elevator was down for on two separate occasions. Typical, as we prepare for the heavy loads at the end of the semester.
2. 2,037 letters of aged bills were printed out in the Computing Center on Tues., 11/29. Thanks to Shrikant Iyer and Umar Butt from the Computing Center, for their help. These were distributed to the other service units for assistance in mailing.
3. Just over $100,000 in uncollectible fees were purged from the patron data base as a prelude to the Aged Bills job.
4. As the final phase of our renovation (Round 1), carpeting has been selected for the new desk and surrounding area, Ken and Elba's offices and the main office. $35,000 was recently requested to complete the rest of the renovation: re-facing our old Circulation

Desk (Current STARS desk), carpeting, lights, painting and new furniture (chairs, carrels, tables).
5. Theft of network wiring for the STARS terminals in the STACKS is a continuous problem. Do we continue to replace them and how can we secure them?
6. Met with Chris to review our policy of allowing borrowing privileges to local high schools having an affiliation with a program on campus. One such program is the International Baccalaureate "History of the Americas" course of study, coordinated by Charles Backfish, the Director of Field Experience and Student Teaching; Social Studies Teacher Certification Program, Dept. of History. The Northport - East Northport Union Free School District has agreed to be financially liable for the students borrowing under this program.

Ken Doyle: (UUP Representative – No Report)

Charlie Bowman: (DoIT Client Support)

Phil Doesschate: (DoIT Information Systems)

Aleph System Upgrade

We plan on taking advantage of the closure of the stacks during the period from Christmas Eve to New Year's Day to effect the migration of the library system from Aleph version 14.2.7 to Aleph version 17 running on a new server. The HSC Library will move to the new server during the same period.

The plan is to start the migration at the time the west campus libraries close on December 23nd. About 5 days later (December 29th) the west campus Aleph 17 system should be ready for checkout.   A set of quick checks will be done. If things are ok, we will initiate the movement of the HSC Library, do some assorted other magic and bring both the systems up around noon on the 30th.

In the period leading up to the cutover, Client Support will be installing the window client OPAC on all workstations that currently have the Version 14.2.7 client installed.   Client support will also be developing and testing software to make the Aleph 14.2.7 Aleph Icon invisible and testing other software to make the Aleph 17 Icon visible on the desktop.

We need to enlist the support of the professional staff of the library in a few activities. One such activity is the validation of a test migration on the new server that is scheduled to complete around the 16th of December.   We'll need participation on the first go / no-go decision that needs to be made on the 20th of December.   We'll also need the library to keep machines that run Aleph up and running during the period to help

facilitate the checkout. Finally, we'll want those members of the staff who haven't worked with version 17 to get familiar with the new client.

It is our hope that we have minimal impact on the operation of the libraries.   We will try to complete the migration before the 30th, but there are no guarantees.   We do know that the system will be down for six or seven hours during the final cutover to the new system.

Should we complete this effort, the West Campus Libraries will be running the latest and greatest version of the software on a new server.

Borrowing History Purge

An Ex Libris supplied patch was applied to the system to purge borrowing history seven days after the return of any item that doesn't have fines outstanding.

Nancy Duffrin: (DoIT Instructional Computing)