Dennis Andersen & Susan Allen-Bosco: (Serials Acquisitions and Control)

(1) Our work has been proceeding as well as may be expected, considering the fact that we are short-staffed. Once Dianne Cyrus, who will begin working on September 21, 2006, is fully trained, we will be able to catch up on some existing caption/pattern and binding backlogs.

(2) We have finished updating various serials fund code lists. All price information is complete through FY 2005/2006.

(3) The basic serials receiving operation is up-to-date.

Dana Antonucci-Durgan: (Chemistry Library)

We hired two new students for the Fall semester.

The American Chemical Society will offer a hybrid open access model for their titles. Starting in October, authors will have the option to pay a fee to have their article available online for free. Once the author pays, the articles can also be posted in institutional repositories and on personal websites.

Nathan Baum: (Digital Resources)

SUNYConnect: Effective July 1st, the selection of databases provided by SUNYConnect was changed significantly. The major change involved replacing Gale's InfoTrac OneSearch database with Ebsco's Academic Search Premier. In addition, SUNYConnect was also able to provide Ebsco's Business Source Premier which allowed us to cancel our local subscription to Business Source Complete and use the savings for other business resources. SUNYConnect also discontinued paying for the FirstSearch Base Package. As a result, we purchased a somewhat less expensive package from FirstSearch in order to allow continued access to WorldCat. We moved many of the databases we subscribed to through FirstSearch to the WilsonWeb and Ebsco platforms. These changes required considerable contact and coordination with SUNYConnect and various sales reps, in addition to Reference, Instruction, Acquisitions, and Cataloging. I thank them for their help in making this transition go as smoothly as possible. Thanks also to Aimee for explaining the changes and introducing the new databases to Reference and Instruction, and for publicizing the changes on the "Screenings" blog.

NetID: Another major change over the summer was the implementation of netID authorization through the ezproxy server. This went through very smoothly although there are a few issues that still need to be addressed. Many thanks to Brian Heller and Sanjay Kapur for their efforts and assistance, and to Reference and Instruction staff who bore the brunt of explaining these changes to our users. And again, thanks to Aimee for getting the word out on "screenings."

Web: in addition to the changes required by new databases and a new proxy address, the editing required to maintain our site continues. However, there are some changes that have been suggested that I haven't been able to implement even though I believe they would improve the

site. Sometimes what appears to be a simple change turns out to require significant revisions throughout the site. Thanks to all for your patience until we are able to hire a webmaster.

Digitization: We have signed a contract to manage ContentDM locally as opposed to the hosted server setup we've been using. This change was strongly recommended by the Digital Team and will enable us to manage and use ContentDM more effectively. In addition to library-related projects, ContentDM will be used by the Art Department slide librarian to digitize and manage his collection of art slides. Other uses by the campus community will be possible further down the road.

Aimee and I are continuing to review Electronic Resource Management Systems (ERMS) and federated search engines in order to make purchase recommendations. We will be working closely with DoIT in developing our recommendations. Our goals statement has set March 2007 and September 2007 respectively for implementation of these systems. Wish us luck!

David Bolotine: (Cataloging)

1153 records of the Oxford scholarship online collection were batch loaded into STARS using supplied MARC records. Unfortunately the records were created using electronic methods and ignored most cataloging rules which affected retrieval. Most staff immediately participated in a clean up project which lasted several weeks. The records can be found under either a title or series search: Oxford scholarship online, both in STARS and the SUNY union catalog. The lesson learned here was that all MARC records are not alike. These titles however prompted a major enhancement to the new book list as e-books were added and where this collection appeared last month.

Barbara Brand: (ILL)

New hire

Sherry Chang: (Public Services)

Proposal of new photocopier service for all public service units including Main Library reading rooms, Circulation Dept., Special Collections, Music Library and science branch libraries have been finalized after long study based on statistics of usage and income of each existing machine located in different areas. The proposal was sent to University procurement dept. to solicit information from vendors in order to decide whether to purchase, rent, or outsource.

Janet Clarke: (Library Instruction Team)

September:
- Busy with beginning of semester activities; conducted tours for about 100 transfer students in the first week of semester.

August:
- Conducted library workshops for about 400 new TAs.

- Set up Training for QuestionPoint Upgrade, EndNote X, Academic Search Premier, WilsonWeb.
- Met with trainers from Instructional Computing, Lotus Notes, and Human Resources to see if we could create a centralized webpage of teaching resources available for faculty and TAs (see http://www.learnteach.sunysb.edu/).
- Created Blackboard "organization" for Library Instruction.
- Met with the new Academic Integrity Officer, Wanda Moore, to discuss possible collaborations.
- Instruction Team met to learn/discuss changes to databases and to create user surveys to be piloted this Fall; we also had a "Lunch & Learn" meeting to share food and successful teaching techniques.
- Staff assignment change, per Nancy Duffrin: "Raul is assuming the responsibility for maintaining the Library computer classrooms, so you can go to Raul for updates and changes you want. Mickey will still be there to help him if there are any problems. We will also be hiring an additional person to work with Mickey and Raul, but as you know that process can take a while until the person is really familiar with the environment."
- Annual Report: **ATTACHMENT**

Computer Science Library: NO REPORT

Richard Feinberg: (Preservation)

A window/wall leak in Special Collections and heavy condensation problems in the 4th floor stacks were addressed by Campus
Operations and Maintenance in August and appear to be fixed. One major leak problem in the stacks still remains. We seem to
be on their calendar for this repair. Stay tuned.

I have attached an abridged statistical summary of preservation department expenditures and activities for grant period 2005-2006, which ended on June 30th.
Open it and read at your discretion. **ATTACHMENT**

Chris Filstrup: (Library Administration)

1. The **strategic plan** is 90% finished. Admin Council will review in a week or two and then it will come to Director's Council in October for final review.
2. The library is currently operating with last year's **budget** allocations. As we know, SBU received a 9.8% increase this year. For collections, I requested additional funds to cover serials inflation ($300K) and increase monographs ($100K); for personnel, $130K to hire a webmaster, documents assistant, and digitization librarian; $45K to license software to manage electronic resources; $30K to rehab 4th floor offices; and $10K to survey a user group.
3. SBU still does not own **Southampton,** but Martin Schoonen, interim dean, supports full library services ASAP in order to attract faculty to teach and research there. I sent a budget request for $75K for staff and equipment and $80K for collections to the Provost.
4. I met with Kevin Verbesey, the new director of **SCLS**. We discussed seeking a grant for a shared digitization project and the possibility of giving both SCLS and SBU users borrowing privileges to the combined SCLS (1M books) and SBU circulating book

collections. SCLS currently moves 1M items annually through their internal ILL operation.

5. President Kenny established **Historical Documents Advisory Board** with a membership of 16 campus and community members**.** Kristen, Richie, and I are members. The board's charge is to advise the library on exhibiting the GW letter and creating programs related to LI history.
6. Fang and Helen will temporarily occupy two of the **fourth floor offices.** Nancy Duffrin will temporarily occupy one of the offices in the Admin suite.
7. Jim and I are meeting with representatives of the Provost's office, Student Affairs, and FSA to reach an agreement on where to place **food services** on the first floor. The leading option is drinks and sandwiches in the Commuter Lounge (needs a sink) and at peak times a smaller setup in the Galleria (no plumbing).
8. **Dean's** meetings items: enrollment is up 600 students; SATs held even; I will hand out a table of undergrad majors; the budget increase will afford increasing faculty lines.

Brigitte Howard: (Documents Receiving & Serials Cataloging)

On August 17th Clancy came to pick up 3,716 volumes. That makes a grand total of 39,233 so far but we need to identify more titles. The pile of GPO maps is mounting. I try to keep up to date with the receiving of all other materials. I am cataloging or adding url of important titles with full electronic access.

Germaine Hoynos: (Personnel)

Resignations, retirements, terminations:

New Hires/Promotions:
Diane Von Tronk, Library Clerk II, ILL – effective 8/31/06
Margaret Handle, CRR SL-1 Night Supervisor - effective 9/7/06
Dianne Cyrus, Periodicals SL-1 – tentative start date 9/21/06

Vacant Positions:
The following positions require additional funding in the 06/07 budget:
- **Copy Cataloger for Govt. Docs., SL-2**
- **Webmaster, SL3 or SL-4**
- **Bibliographic Instruction Assistant, SL-1, .50 FTE**
- **Music Library SL-1, .50 FTE**
- **Music Library SL-1, .50 FTE**
- **Special Collections, faculty position**
- **Keyboard Specialist, CRR, .50 FTE**

Godlind Johnson: (Science & Engineering Library)

Daniel Kinney: (Technical Services)

Budget for collections: I have finished a best estimate of expenditures for FY06/07. Serials have been increasing by about 9% overall. Expenditures for serials are estimated at $3.8 million ($2.9 million for subscriptions and $926K for ScienceDirect). Other large expenditures include Nylink (est. $480K) and SUNYConnect (est. $83K). The subject monograph allocations have been distributed using $700K as the total for monographs. The allocation in the collections account is only 5$ million, which is about $300K less than needed to meet the goal of $700K for monographs. Selectors have received initial allocations of 50% based on a total of $700K for monographs. If the library does not receive additional funds, the subject allocations will need to be recalculated using a total monograph allocation of about $400K. There is also the possibility of a serials cancellation project.

James LaPiano: (Building Manager)

1. Two new classrooms on fourth floor near completion. East corridor open again to cross traffic.
2. School of Journalism and Reinvention Center open for business.
3. Elevator Car one repairs near completion. Hopefully by the time you read this it will be operational.
4. Chinese and Asian Studies given room N4061 awaiting painting project. Do/It/Lib staff moving into N4015,17,18 awaiting painting project. Cynthia Dietz will be using N4023 and is awaiting painting project.

Min-Huei Lu: (Acquisitions)

We closed out our account 860402 for FY 05/06 at the end of July.   A report of library expenditures by type of materials for Acquisitions & Serials Dept. (included account 860402 and Research, Grants) was created at the beginning of August.   Numerous requisitions of open orders for new FY 06/07 were created but still awaiting for the new POs to be assigned by the accounting office.

Kristen Nyitray: (Special Collections)

Jake Levich, the University's web content manager, has started work on a new website design for Special Collections and University Archives. We plan to upload the new homepage in December.

2) Collections in-process: Dr. John Gagnon; Radical Education Project; John DeMott Papers; Peter Clarke Papers; and the Environmental Defense Archive.

3) Collections received: Personal papers, reports, and books from Dr. Lee Koppelman; archives of the SBU Graduate Student Organization and the Undergraduate Student Government; and material from WUSB/Turmoil Radio.

4) Upcoming programs:

THURSDAY, SEPTEMBER 28 at 7:30 p.m.

From Wiseguys to Wise Men: Masculinities and the Italian American Gangster

Program featuring faculty author Fred Gardaphe.

Location: The Center for Italian Studies, Melville Library, E-4340.

Program: As the real American gangsters of yesterday recede into history, their iconic figures

loom larger than ever. *From Wiseguys to Wise Men* studies the cultural figure of the gangster and explores his social function in the construction and projection of masculinity in the United States. In the hands of Italian-American writers, the gangster becomes a telling figure in the tale of American race, gender, and ethnicity - a figure reflecting the experience of an immigrant group and the fantasy of a native population.

THURSDAY, OCTOBER 5 from 8:30 a.m. - 5:30 p.m.
"Truth in Technologies 2006: Efficiency, Safety and Privacy"
3rd Annual AIDC 100 Forum
Location: Wang Center
Program: The AIDC 100 "Truth in Technologies 2006: Efficiency, Safety and Privacy" Forum will be held on October 5 at Stony Brook University. This year's forum will focus on vertical industry applications and global supply chain Efficiency, Safety and Privacy. Designed to provide a platform for debate and open discussions, the forum will address the global perspectives on the issues facing the applications of Radio Frequency Identification (RFID), bar coding, biometrics and other automatic identification technologies. Registration: SBU students, faculty, and staff please RSVP by Sept. 15 to 2-8380.

Gisele Schierhorst: **(Music)**

Anthony Bozzanca, the Music Library's Central Audio Room Technician, resigned in order to accept a new position with Educational Technologies, effective 8/17. We are grateful to him for his years of service. In addition to creating course reserve CDs and downloading music selections to our local server, Anthony was the full-time staff member on Sundays, maintained and upgraded the listening carrels, ordered new acquisitions and cataloged new books and cds for the Music Library. I forwarded an updated position description of this SL-2 line to the Library Director's office at the end of August. It is a position critical to the Music Library's operations and we need to recruit for a replacement as soon as possible.

Before his departure, Anthony downloaded the course reserve selections for two of this semester's largest classes   Andrew Toulas is now downloading the considerable remainder of these requests for other seminars and classes. As a result, students can come to the Music Library (or go to the Music Department's SINC site) and access any selections that are on reserve for a particular course from one of the ten computers available in our listening carrels. Due to copyright restrictions these selections are not accessible from off-campus and can not be copied.

We've hired several new student assistants to cover the circulation desk and provide stack maintenance during the evening and weekend hours. One student is assisting with the scanning of print materials for electronic course reserves as well.

Hélène Volat: (**Reference**)

Helene came back from sabbatical on September 1.

QuestionPoint

William is our new administrator for QP. He has reported several problems. The only databases which seem to be working with the chat co-browsing feature are Lexis-Nexis, and most of the Thompson-Gale databases. Others don't. We are also experiencing problems with spam on e-mail and chat and QP seems to be unable to remedy the situation. Considering the increase in subscription fee, we are going to monitor the new feature closely and decide whether it is necessary to keep chat. IM is another option which we will investigate. William will be meeting with Darren at HSC to see what their experience with IM has been so far.

Coverage of chat will continue at the Ref. desk from 9.00 am to 5.00 pm and from private offices.

Circulation

We are maintaining our desk in Circulation. David has offered a new desk.

Disabled room

There is new equipment in that room but possible problems regarding access to all patrons (non members of the University).

Central Reading Room

Margaret Handle has started working at the Information desk.

Problems with flash-drives at several terminals. Sound cards available ?

David Weiner: (Circulation)

Fines collections for the 4th fiscal quarter, as reported by Ken Doyle:
April 2006 - $ 3,520.81
May 2006 - $ 5,464.95
June 2006 - $ 2,3412.81
Total = $ 11,327.57

1/2 to Albany = $ 5,663.78

2. July 1,2005 - June 30, 2006 Stacks report: submitted by Hanne Tracy
      Regular book trucks shelved= 1,620
      Periodical book trucks=275
      New Book trucks=214
      Walk through books retrieved=5,002
      Pick-ups (yellow reshelving areas)=19,211
      Searches completed=3,677
      Shelf reading=40,382 shelves read

3. Raul create a username/password for Reference Librarians working in Circulation at the Ref. Info Desk computer, that will permit them to use the printer at our Book Return Desk area for any print jobs needed to assist patrons.

4. We had Melissa Bishop remove Audio Visual Services from the Electronic Reserves Request form and make some minor text changes.

6. Ken and I (especially Ken) have been meeting with many Copier systems companies in regards to replacement of aging copiers. The maintenance contract for our OCE copiers has expired and as each OCE fails, they will not be repaired or replaced. Currently, Judy Reese from Procurement is working on two proposals for copiers: Outsourcing and Renting. These will be going out to bid and then library administration will make a determination as to the best offer and cost for the library. A small copier was purchased for MASIC.
The library must still consider the purchase of vending machines that will allow students to add money on their university ID card and one that will allow users to buy a card and then add money.

7. As of Mon, 9/11: there have been 45 E-Reserve submissions and 100 Regular Reserve submissions.

8. Retired staff have been given permission to have free Friends of the Libraries privileges, for life, as per a request from Lynn Johnson and UUP reps.

9. The Circulation desk reported heavier than ever use (well, the desk didn't really report this, Hanne did) the opening week of classes.

10. Kristen and others may be planning, or are planning or are thinking about planning a Halloween event. More to follow.

Charlie Bowman: (DoIT Client Support)

Phil Doesschate: (DoIT Information Systems)

Support:
1.   Item process status project (F. Peng)
        Ran programs to identify items with "withdrawal", "Weeding", "Missing", and "Not returned" item status, and generated reports

2.   1156 Oxford Scholarship MARC Records were loaded into the Library Catalog. They are now visible in STARS (F. Peng).

3.   Created a new index routine for course name and re-ran the index in Course Reserves. The information users see is now correct (F. Peng).

4.   Added E-Books into "New Books" List (F. Peng).

5.   Fixed the Patron Record Merge Procedure the in database and modified database (F. Peng).

6.   Wrote and ran a fix to the MARC record's heading display (F. Peng).

7.   Enabled a canceled ISSN/ISBN search ability in GUI (F. Peng).

8.   Updated the Call number index (F. Peng).

9.   Reports (F. Peng)
      Classification number range report.
      Circulation Statistical report for selectors.

10.   Loaded the Fall 2006 calendar to Pyxis and Magellan (H. Xue).
11.   Changed the "SBU Library Unpaid Transactions letter" (H. Xue).
12.   Tested disabling loan permission for missing and withdrawn items (H. Xue).
13.   Setup a new message for missing and withdrawn items in GUI OPAC (H. Xue).

Web OPAC (H. Xue)
1.   Changed several Web pages in Pyxis and Magellan to enable patron to use NetID to sign-in library Web OPAC and sent email to client support for these changes.
2.   Changed the web page for holding and request.
3.   Changed the template for sending e-mail notice from catalog (basket, NPG...).
4.   Changed some errors on "Basket".
5.   Changed "Expert Search" in Pyxis.

Service Pack 759 Install (F. Peng, H. Xue, S. Manthani)
This service pack was installed on PYXIS. Thoroughly tested by Acquisition, Cataloging , Serials, and the Circulation units. A new problem was identified in the View Vendor information panel of the Acquisitions module. The Service Pack was installed by Fang Peng with the assistance of Sat Manthani on Friday September 8th. The library staff followed instructions to install the workstation update. Only one workstation was reported to have a problem. We assisted Circulation in diagnosing and solving some printing problems.

The effort also entailed preparing Service Pack training documentation and placing it on the Staff Menu. Loading a special full PLIF file to Pyxis to change all patrons' email to test Print Daemon and preparing the SP_FINAL folder for installing Service Pack 759 in Magellan.

The update revealed a few problems in deploying Service Packs to the desktop. One was if the modify date of GUI files on the desktop are more recent than that of the server, the SP won't be completely applied to the desktop.   Another problem is that if the workstation had a new installation for any reason, the service pack wouldn't update. We are looking for a robust solution to the problem, but, for the time being, we are trying to copy all change files into a directory and have them with today date as modify date.

SBU Faculty Publications
1.   Setup the project and we can connect with CASO database.
2.   Working to better understand the programs and how to support them.

HSC upgrade:
We are assisting the HSC library in their upgrade to version 17. Bringing them up to the current version from version 14 will benefit both the east and the west campus by allowing common search indices for Z39.50 searches, reducing the number of versions of the PLIF load we have, allowing the operating system to be upgraded as necessary to support our migration to version 18 and providing a common environment where we can each can provide backup support and

information to the other.   It will also spare Stony Brook University the continued embarrassment of being the only campus in the SUNY system still running Version 14.

Significant progress has been made in establishing the needed environment for migrating the database and conducting the necessary tests.

A part of this effort will be to apply certain fixes to the Pyxis and Magellan version of the HSC version 14 system, fixing a couple of indicies and analyzing pattern information.

We have worked with Ex Libris to establish the version 16 migration environment. It is apparent to us that Ex Libris is already loosing expertise in aiding their clients in migrating from version 14.

Nancy Duffrin / Raul Gonzalez: (DoIT Instructional Computing)

Ken Doyle: (UUP Representative – No Report)