

DIRECTOR'S COUNCIL
June 10, 2009

Dana Antonucci-Durgan: (Chemistry Library)

- An alarm has been installed on the back door fire exit.
- We are still working to resolve issues surrounding the locking of the Chemistry Library entrance doors.
- The circulation desk and reserve cabinets have yet to be completed and installed. The architects are working with the cabinet manufacturer to finalize the design.
- The two thin client computers in the basement storage area are now operational. They are hooked up to a temporary power supply since the electrical outlets will not be operational in the basement until the end of the Chemistry Building construction project.

Nathan Baum: (Digital Resources)

David Bolotine: (Cataloging)

Testing of Aleph version 20 for Cataloging is going well. It seems that the changes are small occurring in a few menus and displays. The functions remain the same in both bibliographic and authority modules. We are expecting one box of books from the Pollock-Krasner art reference collection. This sample will serve to create instructions and a workflow for over 1,500 titles that will be cataloged and fully processed for the Southampton Library. The records will be integrated into STARS as a non-circulating collection.

Sherry Chang: (Public Services)

Finals extended hours again were well attended by students. The following is a list of statistics counted at one and three hours before closing time:

		NRR	CRR	TOTAL
5/13	1 a.m.	240	119	359
	3 a.m.	90	57	147
5/14	1 a.m.	190	116	306
	3 a.m.	99	63	162
5/15 (Fri.)	9 p.m.	137	54	191
	11 p.m.	85	62	147
5/16 (Sat.)	9 p.m.	207	87	294
	11 p.m.	176	92	268
5/17	1 a.m.	257	114	371
	3 a.m.	223	93	316
5/18	1 a.m.	181	72	253
	3 a.m.	110	65	175

Janet Clarke: (Library Instruction Team)

1. We're planning a retreat at Southampton to work on our portion of the new strategic planning. Date is June 26.
2. Fiona is finishing preparation on a poster presentation (with Susan L.) at SUNYLA.
3. Darren and Fiona presented workshops at the Spring Colloquium on Innovative Learning hosted by TLT.
4. Classrooms have been scheduled for equipment upgrades.
5. Technology options for increasing visibility from the back of the room are being explored with TLT.
6. We've requested an upgrade of Javascript on the classroom computers to enable image viewing on some databases.

Richie Feinberg: (Preservation)

NO REPORT

Chris Filstrup: (Library Administration)

1. The provost has agreed to let us retain sufficient student hire funds to keep the main library open the same hours next year as this year. He is also committed to an upgrade of the commuter lounge, probably installing new tables with electrical outlets to accommodate about 100 students. The NRR second floor has examples of this type of furniture.
2. To protect research collections, the provost will commit funds to cover inflation for 09/10.
3. This summer the provost will bring in a team of 3-4 library directors to review, inter alia, issues of morale, organizational structure, collections allocations for print and electronic resources, and relations with DoIT.

Germaine Hoynos: (Personnel)

Godlind Johnson: (Science & Engineering Library)

Daniel Kinney: (Technical Services)

Dr. Sachie Noguchi from Columbia visited the library to appraise the Tentaroh Inoh Collection on May 21. She worked with our graduate student Tatsushi Hirono and Prof. Inoh's son, who was visiting from Tokyo. Dr. Noguchi informed Sachiko Murata, Director of Stony Brook's Japanese Studies program, that the Inoh Collection contains valuable materials and provides a good foundation for a Japanese Studies collection. We also expect a visit during the summer of friends of Prof. Inoh who will be coming from Japan and would like to see the collection.

Victor Santiago is now overseeing the gifts program and the book consignment program with Books4scholarships. Bob Lobou has kindly agreed to work with Victor and help him get started.

James LaPiano: (Building Manager)

Susan Lieberthal: (Interlibrary Loan)

The lending side of ILL continues to be busier than it used to be since we joined IDS. We are training a whole set of new student helpers as our students all graduated in May.

We have some ongoing issues of borrowers who use their Yahoo, Hotmail or other personal email accounts for ILL interactions. They set the spam blocker too high and our emails sometimes go into their spam queue. We are considering making all new registrants use their SBU email address.

We will be creating a separate queue for undergraduate borrowing requests. Many of these requests are for textbooks or items we have in our collection. Separating these requests out can help us deal more effectively with all requests. Staff can take turns dealing with this problematic undergraduate queue so no one person gets too aggravated.

Donna Sammis will be starting to help cataloging one morning a week, Diane Englot will start helping at the reference desk in the fall, and Jay Levenson is helping Darren Chase with the new website.

We continue to assess the value of our lending partners. Right now we are happy with our SHARES partners, i.e. other RLG libraries which give each other special treatment, allow rare items to be borrowed, and charge a standard discounted price for loans (\$10). Other SUNY centers are looking to join RAPID, a journal ordering system through Colorado State University but we are not sure it will be that cost effective at this point in time.

Min-Huei Lu: (Acquisitions)

-- We are busy cleaning up records, preparing for fiscal year close and testing Aleph new version 20 for Acquisitions and Serials sub-system.

-- The last Clancy pick-up for this fiscal year was June 9th.

-- Alison C. Roth, the Collection Development Manager from YBP visited us on May 28 to make sure things are running smoothly. Under our request, Ebsco Sales Representative, Michael Murphy and Account Services Manager, Melissa Behney visited us on June 9. With some "show and tell", we presented our problems, frustrations and suggestions. Hopefully they can pass our wish list to Ebsco to make things easier for us.

Kristen Nyitray: (Special Collections)

Processed collections

Robert Markell Collection

A collection of manuscript and published material (15 cubic feet) that documents the prolific career of art director, set designer, producer, and five-time Emmy Award winner Robert Markell. As a producer and art director, he was integral to the production of dozens of theatrical performances, classic films, and television shows, including the first televised production of *The Nutcracker* (staged by George Balanchine on *Seven Lively Arts*, 1957), *12 Angry Men* with Henry Fonda (1957), *The Defenders* (1961-1965), *Playhouse 90* (1956-1961), and *N.Y.P.D.* (1967-1969). The archive is comprised of production material for stage, film and television, including: sketches; set designs; photographs; and multimedia, ca. 1940s-1980s. Formats represented are: film; framed gouache artwork; original production designs issued on tissue, cardstock, and paper; professional studio photographs; film and television scripts; and correspondence.

Long Island Documents

George Washington: Letter signed "G:o Washington" as Commander in Chief of the Continental Army, to Major Benjamin Tallmadge, Headquarters, Bergen County, dated September 16, 1780. This is one of the most remarkable letters Washington wrote about the valuable American spy Robert Townsend--code named "Culper, Jr."--who operated within British-occupied New York. Washington shows his great regard for this agent by pledging generous support after the war. "It is impossible for me, circumstanced as matters are, to give a positive answer to C---- Junior's request, as I cannot, without knowing his views, tell what are his expectations. Of this, both you and he may rest assured, that should he continue Serviceable and faithful, and should the issue of our Affairs prove as favorable as we hope, I shall be ready to recommend him to the public, if public employ should be his aim, and if not, that I shall think myself bound to represent his conduct in the light it deserves, and procure him a compensation of another kind. I shall take the first opportunity of sending you a further sum of money for contingencies."

Governor George Clinton: first governor of New York; letter dated 1793 to Thomas Jefferson, in which Clinton transfers land in Montauk to the United States for the purpose of constructing the Montauk Lighthouse.

Robert Harpur: two page transcript of a 1693 legal description of land owned by William "Tangier" Smith, "Lord" of the Manor at St. George in Mastic; a one-page survey map of this same tract; and a statement testifying to the need for and veracity of this transcript; dated 1786.

Ezra L'Hommedieu: in this early legal document, Isaac Scidmore has been ordered to appear in the Suffolk County Hall, on October 2, 1757 and to bring with him his grandfather John Scidmore's will and the deeds to a property in order to settle a dispute. L'Hommedieu (1734-1811) was born in Southold, Long Island and was a noted patriot of the Revolutionary War era; he represented New York in the Continental Congress during the years 1779-87 and 1788. He also served in the State Assembly as a senator and other local offices, and was an author of the New York State Constitution. He helped to design the lighthouse at Montauk Point, a project on which he advised George Washington and also developed methods of scientific farming, including the use of ground seashells to fertilize soils.

Oliver Soper: captain in the 13th Continental Infantry in Massachusetts (under Colonel Joseph Read) from January 1, 1776 to December 31, 1776. Soper's company served in Israel Putnam's Division at Long Island (August 27), manning the defenses in Brooklyn Heights.

Document 1: dated August 13, 1776 (Brooklyn); 2pp.; dimensions: 6" x 8".

Document 2: dated August 26, 1776 (Brooklyn); 2pp.; dimensions: 6.25" x 7.75".

Collections In-Process

Dr. John Gagnon (Professor Emeritus); Long Island/Queens legal documents (18th and 19th century); Dr. Max Fink; Dan Rattiner Collection (founder and publisher of Dan's Papers); Agent Orange Collection; Environmental Defense; Turmoil Radio Collection (WUSB 90.1); Suffolk Symphonic Society; and the Graham Everett Collection (poet and publisher).

Announcements

The acquisition of the 1780 George Washington letter has recently been publicized in the June/July 2009 issue of *Military History* and the summer 2009 issue of *Metropolitan Archivist*. There will also be an announcement in the July 2009 issue of *College & Research Library News*.

Special Collections and University Archives has been nominated for the New York State Archives' Board of Regents Award for Program Excellence in an Historical Records Repository.

Gisele Schierhorst: (Music)

The new I-Tunes server arrived last week. Andrew Johnson from TLT picked it up and will be installing it for us.

Student staff are producing provisional catalog records for our reel to reel recordings. The original reels will go to off-site storage. The copies will remain here in the Music Library. We hope to digitize them in the future.

Hélène Volat: (Reference)

Hélène is working on a proposal with Raiford Guins (CLCS) and Christa Erickson (Art) to build a game studies archives in the CRR meeting room. These archives would directly support our undergraduate student body as well as research. Rai is compiling a list of artifacts which would be housed there, such as Game consoles (all in original boxes), loose Game consoles, a vast assortment of Game cartridges for each system and games. Students would have easy access to the room and be able to use the material. Furniture and file cabinets would be supplied by Rai and Christa. I should mention that both of them are delighted that the meeting room is located in the area of another "dead" media: microforms.

David Weiner: (Circulation)

1. We are currently testing Aleph 20 in Pyxis, for Circulation; Billing; Reserve and Accounts functionality and sent Fang/Helen 9 messages for problems/corrections/improvements (testers include: Hanne, Ken, Mary, Jeanne, Victor and David). Reserve functionality is different from ALEPH 18. We will have a training session for all Reserve staff prior to implementation.
2. Circulation return stats for May 1 - May 29: Main=14,891; Sci.=2,780; Music=2,526; AV=1,453; M/P=1,431; Southampton=144; Chem=142; MASIC=83; Storage=3 TOTAL =23,452
3. Summer I Reserve: 11 submissions; AV = 9; E-Reserve =13
Summer II Reserve: 1 submission; AV=1; E-Reserve=1

Charlie Bowman and/or David Ecker: (Client Support)

The new client and configuration for Aleph 20 has been deployed to the testing machines, about 10. In addition, the Lotus Notes test results data base has been updated for various changes. Test results are being entered.

Phil Doesschate: (DoIT Information Systems)

1. Aleph Upgrade (on going)

After a delay of a month and half for various reasons (Exlibris, staff vacation etc), the first cut at version 20 has been released for testing. The effort has succeeded thus far due to the efforts of Fang and Heng, and due to the support and cooperation of the Client Support staff, the Systems Staff and the Library. We hope to have Magellan up on Version 20 later in the summer (August 8 ?).

The first conversion has been completed and the Library test team has began testing on June 3rd. The testing should be finished on 6/18.

Library Test team:

*Min-Huei Lu
Kenneth Doyle
Victor Santiago
David Weiner
David Bolotine
Lynn Toscano
Hanne Tracy
Jeanne Horn
Mary Ficuciello
Susan Allen-Bosco
Dan Kinney*

2. Aleph Conversion Main accomplishment – first conversion:

- **Staff Permission: (F.Peng)**

ALEPH's staff privileges have been reorganized and regrouped. Some changes have been applied to Aleph GUI too. The privileges have been grouped into tabs, with each tab listing actions that are relevant to a single module. Another **Common** tab lists actions that are not module specific.

Staff Privileges are held in two oracle tables which have been reorganized and regrouped. Upgrade Express didn't handle the full conversion of the data. Fang had to manipulate the data using Oracle SQL to make it work. Initial testing by the test team show that the privileges assigned are correct.

- **Course Reading and Reserves: (F.Peng)**

The Course Reading and Reserves operations have been completely changed in version 20. It was managed in the Staff menu which was Web based from v14 to v18. Now it is managed via the Course Reading node in the Administration tab of the Circulation GUI client. The System Librarian is responsible for setting up the Course Reading library, adapting dropdown lists and display parameters, and maintaining Course Reading Databases. Data structure and data relation with Bib info are changed in the Oracle database. Some institutions have to give up previous Course Reserve data and start from scratch. I am glad to report that we have managed to keep all the data by adding more indexes, changing indexes definition, and re-indexing them. Fang has worked with David Weiner, Jeanne Horn and Mary Ficuciello closely to insure that the functions are working correctly.

- **OCLC exporting: (F.Peng)**

The new version has changed exporting method of Bibliography records underlay from OCLC to Aleph since v19 or v20. I haven't found any special note for them. I had to re-construct Unix setting files to make it work.

- **Customization Functions: (F.Peng)**

We have many customized functions which were developed in pervious versions which need to be migrated to version 20. Following were done:

- *Currency loading*
- *NetID Cleanup*
- *Patron record Merge*
- *Auto reporter*
- *Monthly reports*
- *Library Service Indicator (Fines)*
- *Fines Block report email*

Still working on PLIF, EDI ordering, EDI invoice, and new book etc..

- **GUI Client package: (H.Xue)**

Heng has worked on the GUI repackaging and delivered the package on time. Before the package release, we had it tested on XP and Vista.

Heng worked/working with Circulation. She has loaded the new calendar. She has worked on printing notices forms to support circulation testing. She is working on the Web OPAC to make corresponding changes.

3. TimeLine:

Aleph version 20.01 was released on March 1st. We decided to upgrade our Aleph System in this summer.

- **3/10:** Stony Brook made a version 20 installation request to Exlibris. Ex Libris scheduled for April 8.
- **3/12:** Aleph v20 documentation and release notes are available on Web (staff menu). Access information is sent to library staff.
- **3/31:** Philip Doesschate, Fang Peng, and Heng Xue meet with Client Support :David Ecker, Nikia Brown, Kerrin Perniciaro; and Computing Center: Sat Manthani, Michael Purcell; The outline of the plan was made.
- **4/8:** Initial installation failed and Wally, Engineer from Exlibris, worked with Israel second line support and still couldn't perform installation due to Stony Brook's "nonstandard system" (two sets of Aleph on same machine).
- **4/13:** Kerrin Perniciaro, Aleph Test Manager from Client support started to organize test team and test database.
- **4/24:** Phil contacted Exlibris management. Re-scheduled installation on April 30 and May 1st and had expert engineer of Exlibris, James Michael, to do the installation on our server. Sanjay and Michael Purcell from Computing Center and Fang Peng worked with James closely. Finally, May 5th, demo of v20 was installed on Pyxis.
- **5/5....** "Fang Peng is working on converting the demo to the local environment. Sat will be back from vacation and he will upgrade Oracle 10 to 11. Data conversion and system upgrade will occur after Oracle 11 is in place. We will try to have the test environment ready in the week of May 18. "
- **5/12-5/17:** Sat from computing Center installed Oracle JVM which was a component of software for Aleph Upgrade. Sat upgraded the Oracle 10 to Oracle 11 which is first Oracle 11 database in our institution.
- **5/18-5/20:** Aleph conversion from version 18 to version 20 was done. Stony Brook first version 20 is up and run.
- **5/20:** Heng Xue has repackaged new Aleph GUL client package and Sent to Client Support for GUI testing and installation on staff workstation.

- **6/2:** Client Support (David Ecker, Kerrin Perniciaro—our new testing manager, Nikia Brown) tested GUI client package and finished installation on tester's workstation.
- **6/3:** Kerrin Perniciaro informed library test team to start the Aleph version 20 first conversion test.

We are supporting the testing now. Course Reserves, Cataloging, Authority and Acquisition testing is complete and all acceptance tests have passed. Circulation test finished and 90% passed. Web OPAC and Serials testing has not started yet. Hope the test will be done on time.

Graham Glynn / Matthew Froelich: (Teaching, Learning and Technology)

Stephanie Gaylor: (UUP Representative – No Report)