

DIRECTOR'S COUNCIL  
December 12, 2007

**Dennis Andersen: (Serials Acquisitions and Control)**

(1) We have been very busy checking and revising (as needed) Ebsco's 2008 renewal. The process has become more straightforward over the past few years; however, we will still need to spend a fair amount of time reviewing and revising these invoices.

(2) We continue to clean up our serials binding backlog. This is a slow process, as accumulated problems arise relating to the binding of new titles, title changes, format and frequency changes.

(3) Other operations (invoice payment, claiming, and serial receiving) are mostly up to date. However, in the absence of Liz, Dianne Cyrus has had to shoulder many new responsibilities, which may cause some of these operations to slow down a bit.

**Dana Antonucci-Durgan: (Chemistry Library)**

Sherry and I met with John Fogarty from Campus Administration about the Graduate Chemistry Building renovation project. The anticipated start date for renovation of the Library is Fall 2007. The Library will most likely be closed for 2-4 weeks during the move.

**Nathan Baum: (Digital Resources)**  
**NO REPORT**

**David Bolotine: (Cataloging)**

The long awaited version 18 Authorities has been loaded into our test file. The sticking point was the inability of the system to display hierarchical relationships. Thanks again to Fang for providing the solution. To see an example access: <http://pyxis.cc.sunysb.edu:8997/F> - click on Search type - Subject heading begins with - type in Biology - click on "heading information." This structure, which is under constant development by subject specialists at the Library of Congress is a powerful searching aid designed for those who wish to use and apply in-depth browse techniques to access specific materials in our collection. It should be available in STARS OPAC in the near future...

In addition to the Syndetics trial enhancements we have developed links making STARS a more useful tool. The example offered is the Washington letter kept in Special Collections. Clicking on the author Washington, George, catalog record #43, now

appears with two links. The first link is to the celebration which provides a video of the event. The second link displays the image of the actual letter. Anyone wishing that a link be created between related catalog records or between a digital object, image or video may submit a request to Cataloging.

**Sherry Chang: (Public Services)**

**Winter calendar** was printed and will be distributed soon.

**Southampton** (will be closed for the entire winter 12/24-1/22)

Statistics of September and October 2007

- <i>Traffic:</i>	September	October
Students	33	89
Faculty/staff	6	3
Visitors	12	6
Total:	51	98
- <i>Circulation:</i>	Sept. - 0	Oct.- 11
- <i>Total books:</i>	751	
New books received:	Sept.-193	Oct. - 454
- <i>SH books on loan to SB campus or other institutions:</i>	September - 0	October - 5
- <i>SB books on loan to SH faculty/staff and students:</i>		
faculty/staff:	14 + 1 VHS tape,	students: 4

**Chemistry**

Prepare to move shelves and major part of book collection from the existing library to the basement of Chem. building was discussed with the commercial mover, Clancy. Some reader's chairs, tables, carrells will be available for other public service units.

**Janet Clarke: (Library Instruction Team)**

**ON LEAVE**

**Richie Feinberg: (Preservation)**

A lot of time is being put into bolstering our emergency response readiness. Three groups that are involved in this are the library's Emergency Planning and Response Team, the Night/Weekend supervisors, and our student assistants in the main library, especially those who work at night and the weekend. Meetings are being held, communication channels are being looked at, written documentation is being written and reviewed.

**Chris Filstrup: (Library Administration)**

Advocacy.

As part of an effort by the New York Higher Education Initiative (NYSHEI) to secure \$15M to facilitate state-wide contracts for electronic resources, I testified before the Commission on Higher Education. NYSHEI's executive director, Jason Kramer, has also introduced legislation through a Senate economic development committee. The legislation ties high-end research resources to New York's push to stimulate "information age" businesses.

African photos.

Kristen and I met with Carol Beckwith and Angela Fisher, who have photographed Africans and their ceremonies for the last thirty years and have written/produced a suite of handsome books published by Harry Abrams. The photographers are looking for a home for their collection of 1M images and an institutional base, perhaps a center, to continue their research and fundraising. Deans Martin and Arens are supportive. Beckwith and Fisher will submit a proposal to President Kenny who expressed interest in expanding SBU's African activities.

2008/09 budget.

Dan Melucci met with the deans to explain the SUNY budget request for 2008/09. SUNY is seeking 1,000 additional faculty lines and inflationary increases for non-personnel as well as personnel lines.

**Brigitte Howard: (Documents Receiving & Serials Cataloging)**

Today Clancy came and took 564 linear feet. It is their 9th and last pick up for 2007. Sometime next year we will reach 100,000 items. The next pick up will have particularly tall volumes and Clancy will bring special bins. Few Stony Brook patrons request materials from offsite, but when they do the material is supposed to go back to the stacks and not go back to Clancy. It has happened rarely. If we change to Normal loan, the material will be kept in the stacks after the loan period but what will we do, will we retrieve the whole set or just the volume requested? In the latter scenario a location for

the stacks will have to be created. Also most of the materials are serial/periodical type anyway and they are non-circulating while in the stacks. A small group should get together and not just one person talking to just someone else.

**Germaine Hoynos: (Personnel)**  
NO REPORT

**Godlind Johnson: (Science & Engineering Library)**

Karen Kostner's former office has been designated "Geospatial Imaging Laboratory", at least for the near future. Cynthia has assembled a substantial GIS User's Group on Campus, faculty from at least 7 or 8 departments.

An OPAC issue for this Forum: We need to have a procedure for requesting Offsite materials for off-campus patrons. Also, Offsite books should not show as "No Loan" in STARS (contradictory message: we have this book, but we won't let you even see it!).

We really appreciate having access to the consultants in the CRR, but they are often unable to help us with our biggest challenge in the NRR: Printers are constantly jamming, often both at the same time.

**Daniel Kinney: (Technical Services)**

Collections: Since it looks like there will be no additional funds for collections, the approval plans will need to be stopped by the end of the month. Funds need to be kept for spring and summer semester reserves.

HSC Library Committee: The committee met on Nov. 26 to begin planning for the team of consultants, which is scheduled to visit in January. Spencer will be retiring at the end of April, and the dean of the Medical School would like the report before he leaves. In October, the committee recommended that a proposal from Richard Reeder to merge East and West Campus Aleph systems be postponed. The committee was advised by Moises Eisenberg, Director, Medical Informatics. After consultation with Dr. Eisenberg, the dean of the Medical School decided that the proposal would not receive further consideration until the consultant team's report is completed and a new director is in place.

A summary of the gifts program for the past semester (from Bob Lobou):

Gift Books has been busy with the acquisition of several large and significant gifts as well as the processing of gifts already received.

1. The library collection of Dr. Lee Koppelman, Center for Regional Policy Sciences & long-time Executive Director of the Long Island Regional Planning Board, has been almost completely processed and cataloged (split between Archives, Main, GovDocs, Masic and Southampton collection) ;

2. The library of Dr. Lawrence Slobodkin, Ecology and Evolution, has been completely processed and cataloged (many for Southampton) ;
3. The library of the late Dr. Martin Travis, professor of Political Science since 1962, was moved to the library, and processing is almost complete ; (his papers as well as old deeds relating to his historic house and property in Laurel Hollow will follow in March when the estate is settled) ;
4. We received a memorial gift of 127 books on Buddhism (most in Chinese) from Ms. Hai-Dee Lee, many sent from Taiwan ;
5. The library of the late Mr. & Mrs. Bailey Smith was inspected by Bob & Kristen at their Sayville home and purchased from their estate, and moved to Stony Brook. It contains much rare Long Island material which will be cataloged for Special Collections, as well as books to be searched for the Main stacks or included in the Book Sale ;
6. We will be receiving the library of Dr. Richard Gard, formerly associated with the Institute for the Advanced Study of World Religions on the 5th floor of the Library. The late Dr. Gard was a scholar of Eastern religions, especially Buddhism, and collected Tibetan manuscripts and Japanese books. Elaine and Bob looked over the collection at the Gard's home in Old Field ;
7. Work has slowly started on the processing of the huge United Nations document collection (over 600 large boxes temporarily stored on the 4th floor) donated by Richard Jordan, a communications coordinator for the UN ; this is slow going because most are recent documents of an internal nature and therefore were not issued as depository publications and cannot be found in WorldCat ;
8. We continue to receive many review copies of new books from the Quarterly Review Of Biology, which are searched and cataloged either for Biology, Main, Masic or Southampton ; medical texts are sent to Julitta Jo in HSC Library ;
9. Bob has been making trips to the Suffolk Cooperative Library System in North Bellport to go through their soon-to-be-discarded book collection ; hundreds of books are to be "carted away" by the end of the year. Among the "treasures" he has found there are many art books, university press books, and the valuable 9th edition of the Encyclopedia Britannica ;
10. The many books received as gifts which the library already has, which are rejected by selectors or are otherwise considered unsuitable for the collection, are brought up to Circulation for the ongoing Book Sale, under Ken Doyle's direction.

**James LaPiano: (Building Manager)**

1. 256 boxes of the UN collection have been transferred to Central Stores.
2. Elevator upgrades will begin in January and continue to July until completed.
3. The Alliance Room will be used for classes again next semester until a decision is made for permanent use.

**Susan Lieberthal: (Interlibrary Loan)**

NO REPORT-VACATION

**Min-Huei Lu: (Acquisitions)**

NO REPORT-VACATION

**Kristen Nyitray: (Special Collections)**

NO REPORT

**Gisele Schierhorst: (Music)**

The Music Dept. faculty has expressed concern about the status of the library's budget for monographs. I have a number of requests of music titles from them, so they are hoping for an update as soon as possible.

We are reviewing, cataloging and processing our backlog of purchased and donated books, scores, sound recordings, videos, and DVDs. The backlog includes donations by Melvin Berger, a retired violist, the late bassist Julius Levine, and books and microforms of journals from the Patchogue-Medford Library.

We are working with Brigitte Howard to clear out the remaining music items from the 4<sup>th</sup> floor storage area. Single copies are being sent to Clancy.

Richie Feinberg is helping us to preserve the remaining reel-to-reel recordings of Music Department concerts. We are also selecting gift titles that should be suitable candidates for preservation photocopying.

**Hélène Volat: (Reference)**

Terry Lucas (intern from St. John's) completed her internship in Reference. Terry was an excellent student and has a promising future in librarianship.

All new terminals have been installed. The CRR has been extremely busy and our desk statistics are up.

Connie will move her office into the mail room. The new mail room will be located in the back office (which we will share with ILL). We hope to carry out the move on our own before the intersession.

Connie's former office could be converted into a group study space or house several microform readers. The space formerly occupied by the readers could be used for more terminals or study space.

We hope to start shifting reference material in the reference room collection during the intersession.

**David Weiner: (Circulation)**

1. Reserve forms submitted by instructors for the Fall Semester, as of 12/10: Print Reserves = 140; E-Reserves = 116; AV Reserves = 74
2. Aged bills were printed and mailed during the first week of December. Thanks to all who assisted with the mailings.
3. As we prepare for the end of semester returns, I once again ask that empty book carts be made available for us. Please contact me or Hanne for cart retrievals or deliver them to our department, labeled, if you want them returned.
4. Coin boxes from MDS were attached to the Microform Readers. The blue and white copy cards can no longer be used.
5. All copiers have the MDS card readers attached. As a reminder, the Autoloaders (to buy copy cards or to add money to cards) are located in the CRR and on the third floor of the Stacks.
6. HAPPY HOLIDAYS to all.

**Charlie Bowman: (DoIT Client Support)**

**Phil Doesschate: (DoIT Information Systems) WELCOME BACK!**

**Authority optional test on Pyxis (Fang and David Bolotine)**

Finished testing on Pyxis. We have discussed and exchanged the Authority implementation information with Allison Power from Harvard University. She said "I look forward to hearing how you were able to implement \$\$7 during re-indexing. I know others that have not been successful doing that". Sounds like we are the only one implemented the new mechanism successfully.

I have adapted the new mechanism to fix sorting problem of the same title but different format (print and electronic resource \$\$h).

We are planning to import data from Magellan to Pyxis to retest the authority changes and the process of rebuilding indexes. This test will also give us needed

information on how long the Aleph system will need to be down when we upgrade Magellan.

## **2. Syndetics on Magellan (Heng Xue)**

Heng has worked with OLIS to implement Syndetics on Magellan.

## **3. Digital library (Analyze) (Fang and Jason)**

We are doing the testing with Jason to make ContentDM as Digital library on Stars.

## **4. Local Library (Stars, HSC Library, Chinese Cookbook, Digital library and E-Journal, etc.) (Fang)**

Studying local library(STB03) and try to merge different databases so that they can be searched together.

### **General Support: (Fang Peng)**

- \$1.7 million Annual EBSCO Serials Invoice in EDI format was loaded on Magellan.
- The Agebill job which runs twice a year for Circulation was done on 11/20. A total of 909 letters were generated for patrons who own library fine of over \$5.
- Fixed the attachment problem of the Auto Reporter for Withdrawal checkout Report for Circulation.
- Fixed Check link program which didn't work on Aleph18.
- Solved the "Aleph problem" which was reported by Cataloging.

### **Circulation (Heng Xue)**

- Setup circulation tables for 2008 Winter/ Spring Semester registration
- Work on the recall test with circulation staff
- Setup circulation tables for In-transits to Southampton

### **WebOPAC (Heng Xue)**

- Answer question on information in HOLD request from STARS
- Fix some errors on STARS web pages
- Study and will work on RSS in Aleph System

### **Report: (Fang Peng)**

- "multiple parts in AV" for Main library.

### **Graham Glynn: (Teaching, Learning and Technology)**

### **Stephanie Gaylor: (UUP Representative – No Report)**