

LIBRARY SERVICES COMMITTEE

Minutes for Nov. 5, 2003

In attendance: John Andrus, Godlind Johnson, Maryanne Vigneaux, Jason Torre, Linda Crawford, Gulnara Shafikova, Meredith Bouchard

MIND AND SPIRITS:

Details of Jyoti's musician group program on Nov. 7 were reported. There will be 2 – 6 foot tables outside the lecture hall for refreshments, food/spice tea has been ordered from Curry Club, table décor was purchased by Meena Sridhar, programs have been reproduced, Sunita Mukhi has arranged to have the performance videotaped and microphones will be available. Linda C. will hand out programs, Maryanne will bring the stamp to validate the parking of the guest musicians and help with others on the clean up at the end. John mentioned offering to get together for dinner afterwards with the musicians (dutch treat) and Godlind suggested going to Union Café (used to be The Spot).

COMMITTEE CHAIR POSITION:

John would like to step down as chair. He recalls that his year as chair is about ended; some recalled his chair to extend until spring. As previously, there can be co-chairs as a means to divide the tasks. Discussion was brief and will be continued at the next meeting.

LIBRARY STAFF ENRICHMENT:

Godlind bought up an idea for a future Mind and Spirits. She has a contact who she will ask to give a talk on scholarly communications such as SPARC, Public Library of Science and other federally funded resources. Nathan Baum could be asked to do a workshop on journals.

The committee selected Thursday, Dec. 4, for a Brown Bag on Preservation of Digital Resources. It will be held in Javits Room from 11:30 – 1:00. A proxima projector is needed.

After checking the travel schedule for staff, it was decided to have a travel Brown Bag in March for reports from ALA (San Diego) and Music Library Assoc. Meeting. We will hold January as a Brown Bag for Chris to give a presentation on his December travel to Iraq (use Javits Room for probable high attendance).

Godlind and Gulnara noted that the attendance at the Brown Bags is low; last one there were about 10 staff present. Maryanne will follow through with the following suggestions for improving the Brown Bags: (Godlind) include a bulletin that gives the name of the presenters and topics + send each individual presenting a reminder on the date with any equipment needs, (Jason) use the large conference room as the space is more suitable + include beverages.

DAY OF WEEK FOR LIBRARY SERVICES COMMITTEE:

Maryanne requested that the day of the week be changed as only Pam is at reception area on Thursdays (Linda is off). The decision was to meet on Wednesdays, the 2nd week of each month at same time 2:00 – 3:00 pm.

FLOOR PLANS:

Godlind suggested to make copies of floor plans that includes room numbers and the two new study areas. Gulnara will put on the library webpage a diagram to point out location of the study rooms. Maryanne will check with Pam to give her student assistant time to add room numbers to floor plans so that next time they are reproduced the numbers will be included. The idea of changing the floor plans to include room #'s impacted negatively on Jason who spent a great deal of time on the floor plans.

GALLERIA BULLETIN BOARD:

Ideas were suggested for displays in the showcase opposite the CRR (under the TV). Chris had told Maryanne there is no need to duplicate information that can be obtained on the library web site. As needed, displays can be set up for such subjects as the Endowment for books for Science and Engineering, feature new facilities including new computers, bibliographic instruction classes, improvements for the benefit of students as upcoming commuter lounge. Send an e-mail to the branch libraries to contribute ideas; students will be aware of these other sources to obtain materials and study.

MISCELLANEOUS: (?)

Godlind suggested that our committee contribute information to the Grad Student Alumni News. It could include new archives, endowments physical plant changes.

Adjourn at 3:00 pm. **NEXT MEETING:** December 10, 2:00 pm, small conference room