

Office of Student Life, Programming and Activities Act

An act: To establish the Office of Student Life, Programming and Activities in the Executive Branch of the Undergraduate Student Government.

Be it enacted by the Senate of the Undergraduate Student Government

SECTION I. ESTABLISHMENT

- A. There is established in the Executive Branch of the Undergraduate Student Government an Office of Student Life, Programming and Activities headed by the Vice President of Student Life, Programming and Activities, referred hereinafter in this act as the “Vice-President.”
 - 1. In the case that the position of the Vice-President of Student Life, Programming, and Activities is not filled, the President of Undergraduate Student Government shall assume the responsibilities of the Vice-President and may delegate the tasks of the office to a temporary proxy.

SECTION II. RESPONSIBILITIES

- A. It is the responsibility of the Vice-President to address issues concerning Student Life, Programming and Activities regarding members of the Undergraduate Student Government and the Office of Student Life, Programming and Activities shall assist in these duties, and it shall be the responsibility of the Vice-President to ensure that its staff’s duties are executed in accordance with this act.
- B. Shall assume the responsibilities of acquiring funding for and overseeing:
 - 1. Roth Pond Regatta
 - 2. Homecoming
 - 3. Opening Week
 - 4. Brookfest

SECTION III. FUNDING

- A. All funding for additional events sponsored by the USG shall be allocated to the Office of Student Life, Programming and Activities.

SECTION IV. STAFF

- A. The Office of Student Life, Programming and Activities shall be staffed accordingly –
 - 1. The Vice-President shall hire, at their discretion, Agents of the Office of Student Life, Programming and Activities (hereinafter in this act referred to as “Agents”), and may be removed by the same.
 - 2. The total number of hours for all Agents paid per week shall not exceed twenty (20) hours.

- a.** At least seven (7) hours paid to agents per week shall be served during regular office hours of the Undergraduate Student Government.
- b.** No more than four (4) hours paid to agents per week shall be served in the field.
 - i.** Service “in the field” shall be defined as services rendered outside of the Undergraduate Student Government offices under the direction of the Vice President for the purposes:
 - 1.** To ensure the Vice President is fully informed about the activities and agendas of any task force or committee assignments assisting in addressing Student Life issues that the Vice-President may be unable to attend.
 - 2.** To coordinate with other offices and agencies within the Undergraduate Student Government and Stony Brook University on issues concerning Student Life, Programming and Activities.
 - 3.** Coordinating and participating in outreach activities with members of the Undergraduate Student Government regarding Student Life, Programming and Activities issues.

SECTION 5. ENACTMENT

This act shall take effect immediately following the enactment of this act.