

## Campus Announcements for the week of 12/24/2007

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## **01. Administrative**

### **1. Full Staples Catalog Now On-Line**

The Procurement office in conjunction with Staples Business Advantage is pleased to announce that the full line catalog is now available on-line. Save trees, have less clutter in your office, just remember that furniture and equipment are NOT part of the office supply contract. If you would like to receive the catalog on-line exclusively rather than a printed copy please contact Mary.Lacorte@stonybrook.edu or anthony.montanaro@staples.com

<http://www.staplesadvantagecatalogs.com/>

Submitted by: Mary La Corte/Admin

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## **03. Workshops/Courses/Training**

### **1. Lawson Training**

Lawson Requisition Training Classes will be held on a weekly basis, to see available dates please click on the calendar link: [http://uhmc-iweb1.uhmc.sunysb.edu/lawsonsupport/index\\_files/Page909.htm](http://uhmc-iweb1.uhmc.sunysb.edu/lawsonsupport/index_files/Page909.htm).

All classes will be held in the Lawson Training Room #797, Level One, right next to the Blue Elevators. To schedule for any of these classes please contact Michele Thomas, Lawson Support Specialist, Ext. 4-7805. There will be 2 parts covered in these classes, the first half will cover ordering from any of the Storerooms in the Hospital and the second half will cover ordering from an outside Vendor. I suggest that all new employees and/or if you are interested in taking a refresher course, please contact us to attend one of these classes.

Submitted by: Michele Thomas/UHMC

### **2. Lifeguard Training Course**

American Red Cross Course in Lifeguard Training, Waterfront Lifeguarding, First Aid,

CPR/AED for the Professional Rescuer

Open to anyone 15 or older on last day, proof of age required.

Runs December 26th at 9am through December 31st at the Indoor Sports Complex (West Campus).

Precourse testing required on the first day (bring a swim suit).

Call 631-632-7204 for information and registration.

Submitted by: David Alexander/Pres

### **3. PDAAR Training**

January 8, 2008 10:00am-12:00pm

PDAAR is a Lotus Notes application to assist and facilitate the job creation, review, approval, posting and ad requisition process. This electronic format eliminates five paper forms (SUSB 37, Position Description, Ad Request, Ad Text, and the first page of the SUSB 68). Its electronic routing and approval process ensures timely progress and confirmed delivery. No more "lost" paperwork.

Click below to register

[http://naples.cc.sunysb.edu/Admin/HRSForms.nsf/aac30a50eebe3a8185256a6f004b0a84/7c48757ce9aedf9a85256a8d004b4293/\\$FILE/HRSF0007.doc](http://naples.cc.sunysb.edu/Admin/HRSForms.nsf/aac30a50eebe3a8185256a6f004b0a84/7c48757ce9aedf9a85256a8d004b4293/$FILE/HRSF0007.doc)

Submitted by: Lillian Valdez/Admin

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## **05. Hosp/HSC Conferences/Seminars/Lectures**

### **1. NetAnatomy Free Trial**

The Health Sciences Library is pleased to announce a 90-day trial to NetAnatomy. NetAnatomy is designed to teach human anatomy to students of the health professions, including undergraduate medical, health sciences, and nursing students. It also serves as a place to review anatomy after one's initial exposure to the subject, e.g. students beginning a clinical rotation, USMLE (National Board) preparation, etc. The authors and contributors of NetAnatomy have extensive experience teaching medical and health sciences students, with years of experience refined and adapted to contemporary medical and health sciences curricula. This product is a continuously evolving website, with current development efforts focused on Gross Anatomy. Access this database from the library's list of Databases. We welcome your comments, contact Julitta Jo at 444-3688 or julitta.jo@stonybrook.edu with your evaluation.

<http://apps.hsclib.sunysb.edu/display.php?rid=7460&uid=8163>

Submitted by: Julitta Jo/HSC

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## **08. For-Pay Workshops/Courses**

### **1. Advanced Word Modules III & IV**

Advanced Microsoft Word: Module III - NCE 316.3 - 2 sessions - Fee: \$109

This advanced course covers footnotes, document generation, automatic paragraph numbering, styles and document compare functions. Prerequisite: Introduction to Microsoft Word or equivalent experience.

Section A: Tuesdays 6pm-9pm; January 8 & 15, 2008

Advanced Microsoft Word: Module IV - NCE 316.4 - 2 sessions - Fee: \$109

This advanced course covers desktop publishing functions, including picture and file insertion, templates, styles and newspaper columns. Prerequisite: Introduction to Microsoft Word or equivalent experience.

Section A: Tuesdays 6pm-9pm; January 22 & 29, 2008

10% discount for University employees, spouses and students, CSEA LEAP Vouchers accepted.

<http://www.stonybrook.edu/spd/computer/courses>

Submitted by: Amy Margolies/Prov

### **2. Introduction to Microsoft Excel**

Introduction to Microsoft Excel: - NCE 314 - 5 sessions - Fee: \$259

This introductory course demonstrates the power and ease that makes Microsoft Excel the most-widely used spreadsheet application for office and home financial planning. Accountants, office managers, budget managers, even the family financial planner, will benefit from learning the basics of Excel. Topics include: basics of spreadsheet design, entering data, editing, formatting and printing worksheets, and implementing formulae and functions. The course emphasizes hands-on exercises to reinforce lessons.

Prerequisite: Introduction to Windows or equivalent experience.

Section A: Monday, 1:30pm-4:30pm; January 28; February 4, 11, 25 & March 3, 2008

For a full description of this class, and to register go to SPD Website at

<http://www.stonybrook.edu/spd/computer>

10% discount for University employees and Students. CSEA LEAP Vouchers accepted

Submitted by: Amy Margolies/Prov

### **3. Center for Legal Studies at the School of Professional Development**

In conjunction with the Center for Legal Studies, SPD offers intensive, nationally acclaimed certificate programs in Paralegal and Alternative Dispute Resolution as well as a LegalNurse Consultant Training Course. Online, video, and face-to-face options are available.

The following are offered online throughout 2007!

\* LegalNurse Consultant training Course

- \* Alternative Dispute Resolution Certificate Course
- \* Victim Advocacy Certificate Course
- \* Legal Secretary Certificate Course
- \* Legal Investigation Certificate Course
- \* Paralegal Certificate Course is offered online as well as in person.

Get detailed information on these programs, including a breakdown of the curriculum, dates, and costs at our website: <http://www.stonybrook.edu/spd/career/index.html>

For additional information and registration call the Center For Legal Studies at 1-800-522-7737

Submitted by: Amy Margolies/Prov

#### **4. Introduction to Microsoft Word**

Introduction to Microsoft Word: - NCE 316 - 5 sessions - Fee: \$259

This course provides an introduction to the most popular word processing program. Streamline workflow by learning shortcuts. Topics include: creating, saving, editing and printing a document, spell check, thesaurus, search and replace, and moving text.

Prerequisite: Introduction to Windows or equivalent experience.

Section A: Mondays 6pm-9pm; January 28; February 4, 11, 25; & March 3, 2008

For a full description of this class, and to register go to SPD Website at

<http://www.stonybrook.edu/spd/computer>

For questions call 632-7071

10% discount for University employees, spouses, and Students. CSEA LEAP Vouchers accepted

<http://www.stonybrook.edu/spd/computer/courses>

Submitted by: Amy Margolies/Prov

#### **5. Managing Data with Access**

Managing Data with Access: - NCE 317 - 5 sessions - Fee: \$259

This course offers an introduction to the most widely used database management program. An integral and powerful part of the Microsoft Office suite, Access aids budget managers, accountants, and office managers by efficiently organizing customer and inventory information. Topics include how to create databases, forms, filters and reports.

Prerequisite: Introduction to Windows or equivalent experience.

Section A: Monday 10am-1pm; January 28; February 4, 11, 25 & March 3, 2008

Section B: Wednesdays 6pm-9pm; January 9, 16, 23, 30 & February 6, 2008

For a full description of this class, and to register go to SPD Website at

<http://www.stonybrook.edu/spd/computer>

10% discount for University employees, Spouses and Students. CSEA LEAP Vouchers accepted

<http://www.stonybrook.edu/spd/computer/courses>

Submitted by: Amy Margolies/Prov

## **6. Microsoft Powerpoint**

Microsoft PowerPoint: - NCE 318 - 5 sessions - Fee: \$259

Creating Dynamic Presentations with PowerPoint. A must for sales professionals, trainers, teachers and business presenters, this course demonstrates how to create and combine text and graphics for professional-looking business presentations. Learn to create your own slide presentation in a minimum amount of time.

Prerequisite: Introduction to Windows or equivalent experience.

Section A: Tuesdays 6pm-9pm; February 12, 19, 26; March 4 & 11, 2008

10% discount for University employees and students, CSEA LEAP Vouchers accepted.

<http://www.stonybrook.edu/spd/computer/courses>

Submitted by: Amy Margolies/Prov

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## **09. Research**

### **1. Are you mentally prepared for the LSAT-GRE-GMAT?**

Join our study Writing and Exam Preparation and Participate ONLINE.

You will be entered in a raffle to WIN a laptop, an iPhone, or a massage!

If interested, please contact: PsychExamPrep@notes.cc.sunysb.edu

<http://www.psychology.sunysb.edu/amoyer-/WPrep.html>

Submitted by: Stephanie Sohl/GST

### **2. Take Part In Clinical Research Studies**

Inquire about Clinical Research Studies.

Call Albert Ruenes at (631) 499-8697 or email aruenes@notes.cc.sunysb.edu.

Submitted by: Diane Ruenes/UHMC

### **3. Are You Overweight?**

We are Seeking Individuals, Both Men and Women, 25 to 45 Years of Age to Participate in a Research Study Looking at "Markers of Pre-Diabetes" in Overweight People

This Study is Being Conducted at the General Clinical Research Center (GCRC) at Stony Brook University Hospital.

Participants Will be Compensated up to \$500.00

For More Information, Please Contact Teresa Hunt-Goncalves @ 631-444-9362

Submitted by: Diane Ruenes/UHMC

#### **4. Seeking Volunteers Post-Menopausal Women on Hormone Replacement Therapy 50-65 years of age**

Post-Menopausal Women on Hormone Replacement Therapy 50-65 years of age for participation in MRI Imaging Research

Volunteers should be healthy and not have any metal or electronic implants Call 631-344-3614  
Confidentiality Maintained

Submitted by: Diane Ruenes/UHMC

#### **5. Do You Have Prostate Cancer?**

If you are on injection therapy for prostate cancer, you may be at risk for bone loss (osteoporosis). Check your bone density for free. If you are currently receiving injections for treatment of your prostate cancer, you may qualify for a study being conducted by Doctors at the General Clinical Research Center (GCRC) at Stony Brook University Hospital. If you are interested, please call the GCRC at 631-444-6900, Monday through Friday between 9:00am and 5:00pm

Submitted by: Diane Ruenes/UHMC

#### **6. Study of HIV+/AIDS and Chromium Picolinate**

The General Clinical Research Center at Stony Brook University Hospital is seeking volunteers 18 years of age and older with a diagnosis of HIV+ or AIDS to research the effectiveness of Chromium Picolinate in the treatment of complications of current HIV therapy including insulin resistance, (leading to Diabetes) and possibly body fat distribution (HIV Lipodystrophy). Volunteers are offered compensation up to \$2,050 plus transportation expenses.

Submitted by: Diane Ruenes/UHMC

#### **7. Effect of Pioglitazone on the course of new onset Type I Diabetes**

Looking for Children and Adolescents Between 6 and 18 Years of Age, With a Recent Diagnosis of Type I Diabetes to Participate in a six (6) month study to see if Pioglitazone can reduce insulin requirements

This Study is Being Conducted at the General Clinical Research Center (GCRC) For More Information, Please Call 631 444-6900

Submitted by: Diane Ruenes/UHMC

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#### **10. Miscellaneous**

## **1. Campus Child Care Available**

Stony Brook Child Care is now accepting applications for children 2 months to 5 years old. NAEYC accredited Center with caring, professional early childhood teachers, low child-to-teacher ratio, sliding fee scale. Call 632-6930 for more information and to arrange a tour. Visit our website at [www.SUNYsb.edu/childcare](http://www.SUNYsb.edu/childcare).

Submitted by: Patricia Birbiglia/Affl

## **2. Innovative Technology Development (ITD) Program Applications Due Feb 1, 2008**

The Center for Biotechnology's (CfB) ITD Program is designed to help bridge the gap between early-stage technology discovery of the academic community and commercial development interests of the bioscience industry. Multi-year awards (up to 3 years) are now available but will be subject to performance based annual renewal and availability of funds. The CfB provides up to \$50K, match-funded with a minimum \$50K from NYS company partners (years 1 and 2) for a total project award of \$100K/year. A third year of funding requires a minimum \$2:\$1 match. Larger awards are now considered but must be discussed prior to application and are subject to discretion of the ITD Advisory Board. Potential applicants are strongly encouraged to contact Anil Dhundale ([anil.dhundale@stonybrook.edu](mailto:anil.dhundale@stonybrook.edu), 631-632-8443) prior to application. Instructions/forms can be downloaded from the Center's website below. Deadline for receipt is 4PM, Friday, Feb 1, 2008.

<http://www.biotech.sunysb.edu/techDev/ITD/index>

Submitted by: Kate Posnanski/CEAS