Petition for Late Add / Drop or Late Registration Activity

Name: ___________________________ School: ___________________________

SBID: ___________________________ Date: _______ Telephone: ______________

CURRENT PERIOD: _______ Late Add / Drop _______ Late Registration

PAST PERIOD: _______ Retroactive Add / Drop _______ Retroactive Registration

Instructions to student:

1. Complete this form and obtain school approval.
2. Obtain clearance and further instructions from Office of Student Services, Level 2, Room 271, HSC.

<table>
<thead>
<tr>
<th>Activity</th>
<th>Class Nbr.</th>
<th>Course(s)Letter Code</th>
<th>Course(s)Nbr. Code</th>
<th>Section Nbr.</th>
<th>Credits</th>
<th>Session</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Add / Drop</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

State the reason why it is necessary to make a change in your program after the deadline for add / drop, or for late registration. Please note that students who drop below full-time load (12 credit hours per semester) will have their status changed to part-time and this may affect their financial assistance. Part-time students adding courses must pay for the additional credits. The appropriate add / drop or registration form(s) must be attached to this petition with all signatures.

_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________

Approved: ___________________________ Checked: ___________________________

Dean or Dean’s Representative Office of Student Services

Date: ___________________________ Date: ___________________________

Revised Oct. 24, 2005