

Fitness and Wellness: Directions for Fitness Class Registration

- Go to the Campus Recreation site: **Click on the “Online Portal” on the right side**
- To sign into your account, please do the following:
 - SBU Faculty/Staff & Graduate Students: sign onto your user account using your current NET ID/Password.
 - Stony Brook Students: to sign in, simply click on the SIGN UP link, and fill in the required fields. In the box where it asks for “Member ID Number”, please enter your NET ID.
- Once you are logged in under your NET ID, please click on the link “courses” at the top of your page.
- When you are in the Courses section of the site, make sure that you are currently viewing the right semester.
 - For example: Fall 2012/Winter 2012
- Please select the class you are interested in signing up for under “Course Categories”.
- A drop down menu should appearing giving you more information regarding to the specific class you have chosen.
 - This menu will give you information such as Location, Start and End Times, Spots Available and Additional Information.
- To register for the class, please click “Add to Cart”.
- Once you have added the class to your cart a waiver will appear. Please read the following waiver carefully. You may choose to “ACCEPT NOW & REGISTER” or “DECLINE”
 - If you decline the waiver, you are unable to participate in the class.
- After you have accepted the waiver, your shopping cart will appear with your selected class resulting in a total of \$0.00.
- To complete registration, click “Checkout”.
- Once you have checked out, you will be directed to Payment Results which will say that your order was processed successfully.
 - Please read the confirmation, which is attached under the “Confirmation” section, next to your total. This confirmation will give you additional information for the class you have registered for.
- Your Course Registration Confirmation is for your files, you are not required to bring the confirmation to the class.
 - Fitness attendants will have the attendance list. To successful check in, you will need to have your ID and arrive to the designated studio at least 15mins before the start time.
 - If you do not arrive to the studio within 5mins of the start time, your registration will be forfeited to the wait list.

If you have any additional questions, please call 631-632-7168

