

DIRECTOR'S COUNCIL
November 7, 2007

Dennis Andersen & Susan Allen-Bosco: (Serials Acquisitions and Control)

(1) Min, Aimee, and I (along with Jim Fabian and Doug Panico) met with state auditors concerning our contract with Ebsco Subscription Services. The purpose of this meeting was to enable the state auditors to "obtain an understanding of the process for purchasing items under the contract, including who is responsible, what is being purchased, who verified the items were received, usage, price, etc." The meeting went very well, and I believe the auditors got a good understanding of our need to consolidate our subscriptions with one major vendor offering superior service.

(2) We are anticipating the arrival of Ebsco's big 2008 subscription renewal invoices, which will be loaded into our Aleph system, and revised by us. The process has become more straightforward over the past few years; however, we will still need to spend a fair amount of time reviewing and revising these invoices.

(3) We continue to clean up our serials binding backlog. This is a slow process, as accumulated problems arise relating to the binding of new titles, title changes, format and frequency changes.

(4) Other operations (invoice payment, claiming, and serial receiving) are up to date.

Dana Antonucci-Durgan: (Chemistry Library)

A series of chemical information workshops were held throughout the month of October.

A representative from Thieme Publishing will be giving a training on the Science of Synthesis on November 8th at 3:30pm.

Nathan Baum: (Digital Resources)

Trials of two federated search systems – 360Search from SerialsSolutions and Webfeat from Ebsco -- were set up. This involved the selection of databases to include in the trials which was based on responses to a wiki created by Aimee and William. Based on the trial and our experience with SerialsSolutions, their product was. The implementation process has now begun; our goal is to have the system available at the beginning of the spring semester.

In order to enable access to subscriptions to Wiley and Cambridge journals from Southampton, new contracts through NERL had to be reviewed and accepted for these products. Both involve an increase in the cost, but the increase will be paid out of the separate funding set aside for Southampton. In addition to allowing for Southampton access to these journals, we will have access to significantly more. In fact, all Cambridge titles are included. We will be able to access all Wiley titles held joint by NERL participants in this contract. In addition, Wiley titles will no longer be limited to single

user access. The Wiley contract went into effect for 2007. Currently I'm working on completing the Cambridge contract which goes into effect with 2008 and the Wiley renewal for 2008. The procedure is complicated because we have to work with Ebsco and the Health Sciences Center Library to divide the costs equitably.

As always, work continues on maintaining accurate information about our holdings, making additions and changes as required, and troubleshooting problems. Recently, I've been working with Steve Berbig at Southampton on a problem concerning guest access to our databases.

Aimee de Chambeau has agreed to head the Library Digital Team with enthusiastic and unanimous support from team members.

David Bolotine: (Cataloging)

Among the processing strategies in dealing with the SUNY shared collection has been an all loan policy. All of these materials will be available for ILL requests. No loan items for areas such as Reserve, Reference and Maps must order separate copies. In this first stage of development one problematic and time consuming situation occurs when the holdings statement for a multi-volume title must be investigated and displayed accurately in STARS showing each library's holdings.

MARC records have arrived for the shared collection materials held by Albany, Binghamton and Buffalo. Noted was the presence of inaccurate copy. Keeping accurate data for this type of record control will be a major effort.

Also as part of the SUNY shared collection, we just received a YBP list of Buffalo's purchase of 18 titles. We now have to enter these records into STARS without seeing the books. Results of this related project will be forthcoming.

The Iraqi archaeology digital texts collection is now in CONTENTdm. A project to have them represented in STARS is underway.

Two book orders from Southampton Library for 229 titles have been received. More than half had no publishing information so identification will be time consuming. Adding to the difficulty were requests for out of print materials.

Sherry Chang: (Public Services)

Calendars of winter 07 and spring 08 are ready to be reviewed. Libraries will be closed on Mondays, Dec. 24 and 31, not official holidays.

- The proposal of subscribing all American Physical Society publications: Physical Rev., Physical Review Letters etc. on-line only in order to save money for subscribing other new physics titles was not approved by the physics dept. They rather see less used journals cancelled. I also discussed with the physics library committee about the possibility of extending faculty and graduate students monograph loan period from one month to one semester. The idea was also rejected.

- I have been appointed by the President of American Mathematical Society, main office located at the University of Tennessee, to be a member of the AMS Library Committee. The membership of this committee is split between librarians and mathematicians. The charge is defined as to consider use of databases, what types of literature, and what form this literature should take by mathematicians in order to develop a list of survey questions. The survey will be used to assemble data on mathematical libraries in the US and their role in the production of mathematical research.

Southampton

Received the following message from Martin Schoonen, the Interim Dean of Stony Brook-Southampton

...titles on sustainability would be very useful. Marine Science is only one component of the campus here. While we have books on main campus in the area of Marine Science, we have very limited resources in the area of sustainability.

We just ordered around 50 titles of literature books for the writing program.

**Janet Clarke: (Library Instruction Team)
ON LEAVE**

Richie Feinberg: (Preservation)

I attended the Fall Big 11 meeting last week in Albany with the preservation administrators from the largest research libraries in the state. The group is making a pitch for more funding (there has been no increase in our allocation (\$126,000) since 1991. Also, there is a possibility that digital preservation may become fundable within the program for the first time. Up until now, only analog preservation projects have been eligible.

Forty-four maps have just come back from being repaired at the Etherington Conservation Center.

Funding on the state side of the Preservation grant has just recently been fully allocated for '07-'08.

Chris Filstrup: (Library Administration)

Provost Kaler held his first Provost Advisory Group (PAG) meeting. In the US News & World Report (undergraduate) rankings for 2007/08, SBU retained a foothold in the top 100 universities and top 50 public universities. SBU scored well in "least debt," ethnic diversity, and international students. Binghamton ranks somewhat higher, and Buffalo and Albany rank below the top 100. Improvements in retention of students and alumni giving would help SBU's rankings significantly.

To increase foreign undergraduate enrollments, SBU is considering establishing an Asian recruitment office, maybe in Shanghai.

At the annual ARL meeting, there were good programs on libraries as managers of repositories for university-generated scholarship, e.g., dissertations and theses, datasets and other forms of

research records which are not published in third-party publications; on assessment of user behavior, e.g., U of Rochester's study conducted by an anthropologist; the push to get university presses online; and the library needs of graduate students, e.g., teaching tools, community spaces, document delivery.

SUNY Advisory Council and Council of Library Directors have proposed a specific \$9M digital library line in the SUNY budget. This expansion of SUNYConnect would be matching funds so that libraries such as ours can extend their licenses to more specialized resources such as full text humanities and social sciences collections. This would bring some balance to the predominance of STM resources, especially ScienceDirect. Representatives from community and comprehensive colleges and I presented this budget proposal to the SUNY Chief Academic Officers in Cooperstown. An interesting sidelight of the discussion was how dependent the community and comprehensive colleges have become on ScienceDirect.

Brigitte Howard: (Documents Receiving & Serials Cataloging)

On Friday, November 2nd Clancy came for another pick-up. No word yet about the number of items they took. As they were not able to take the whole thing, the shelves are filling rather quickly and another pick-up will be scheduled for next month. While going with Gisele to the 4th floor storage room to take care of the music materials, we were disappointed to find big boxes of UN materials in Clancy boxes in the way. Some boxes on the left have to be moved so we can manoeuvre off-site trucks. This has to be done fast as we would like to take care of the music materials and send most of it off-site. Is being sent off-site monographs in PN and PQ, materials (serials and large sets) in the F and D. Oversize D and E have been sent already, also some of the C but nothing in the A and B oversize. On the 2nd floor there is only 1 section of oversize for A,B, C and D. On the 3rd floor there is a section for H and J, another section for F and G and another section for K, L, N, Q, R, S, T, U, V and Z. On the 4th floor there is only one section for the Ps. It would be nice to have some activities in some areas so that the Cataloging Dept can resume the transferring of Reference materials to the stacks. On the Documents front, we continue to catalog materials, we are up to date with the receiving and we are adding urls whenever we can.

Germaine Hoynos: (Personnel)

Resignations, retirements, terminations:

New Hires/Promotions:

Interviews completed and candidates have been selected for the Instruction Librarian and Korean Cataloger positions. An announcement will be posted in the Daily Bulletin as soon as letters of offer have been signed by the candidates.

Vacant Positions:

Southampton Librarian

Not currently under recruitment:

The following positions require additional funding in the 07/08 budget:

- **Webmaster, SL3 or SL-4**
- **Bibliographic Instruction Assistant, SL-1, .50 FTE**
- **Music Library SL-1, .50 FTE**
- **Music Library SL-1, .50 FTE**

- **Special Collections, faculty position**
- **Keyboard Specialist, CRR, .50 FTE**
- **Digitization Librarian**

Godlind Johnson: (Science & Engineering Library)

Increase in enrollment is very noticeable, even on Fridays now the NRR is often full; the seven work stations located in various places on the second floor and meant for quick look-up only, are often occupied for long periods of time by students who didn't find an open computer downstairs.

The additional shelving placed on the second floor to accommodate part of the Computer Science collection has had a beneficial effect on the noise level in that area, by creating a few more secluded spots, concentrating open tables into a smaller area, and creating a barrier to the Documents collection that should be part of the Silent Study area.

Much more shifting to do to give permanent space to some of the Comp Sci collection. Work on clearing out 4th Floor Storage has resumed.

New flooring will be installed in the NRR entrance area this weekend - NRR will be closed Friday after 5pm and all day Saturday.

Daniel Kinney: (Technical Services)

NO REPORT

James LaPiano: (Building Manager)

NO REPORT

Susan Lieberthal: (Interlibrary Loan)

Improvements to workflow

Southampton books being requested for ILL

SUNY Shared Collection starting to be requested now that each library has each other's holdings in the OPAC.

Ongoing discussion with Nathan on issues of not having HSC e-journals integrated into west campus' e-journal list.

We have plans to insert URL for catalog and e-journals into ILL article and book request forms, and also to edit pages that are outdated. A large number of requests are canceled because the book is in one of our libraries. There are also requests for books that are in the HSC library as well as requests that are in HSC's e-journals list.

Min-Huei Lu: (Acquisitions)

-- Fang has loaded the SUNY Shared Collection (SSC) titles which we got from Buffalo, into Aleph production on 11/5. This file included information with invoices dated from 1/2/2006 up to 10/22/2007. The effectiveness of this project is still to be evaluated. However, some adjustments and changes to our practices in handling titles such as reference materials and serials were introduced so that patrons can borrow these titles from us.

-- Min attended two meetings with accounting officers regarding our practices. One was with Nathan and Aimee for handling our electronic databases. Members of e-resource group are supposed to do e-reqs for materials over \$2500 at the beginning of the semester. Acquisitions and Serials Dept. will then pay and process invoices when we receive it. The other meeting was with Dennis for the auditors coming from Albany. The auditors were asking questions on why and how we decided to use Ebsco as our vendor.

Kristen Nyitray: (Special Collections)

1) Spec is participating in a grant titled "New York State Coordinated Project to Create Custom-Fitted Boxes for Rare Books." Richie is coordinating the submissions from Special Collections for this project. The Book Conservation Unit of Cornell University Library will create 40 boxes for rare, unique, or brittle books for the four SUNY University Centers, Columbia, NYU, Rochester, Syracuse, the NYPL, and the NY State Library.

2) A photograph exhibition highlighting major events in SBU's history is currently being installed along the balcony outside of Special Collections. We are assisting many departments on campus as they plan events in celebration of the University's 50th anniversary.

3) Collections received: LI history papers from Murial and Julian Kane of Great Neck; Long Island land deeds from Ellen and Thomas Williams of Brookhaven; books and manuscripts from Professor Emeritus and poet Vince Clemente of Sag Harbor; and memorabilia from the first Senator Jacob K. Javits Inaugural Lecture held at NYU on 10/30/07.

4) Collections in-process: Pietro di Donato, Dr. John Gagnon; Environmental Defense, Washington Office; and Daniel Thomas Moran.

5) Special Collections and University Archives had a table at Wolfstock/Homecoming on Saturday, October 20. Jason attended a breakfast in the Library Galleria with "The Founders" (graduates from 1962-67) and tape recorded several of their memories.

6) Several images of the University and information about the history of the campus were provided to artist Nick DePirro. The SAC has commissioned an exhibition by him and it will be on display in the SAC Gallery beginning November 15.

7) Upcoming Program

THURSDAY, November 8 at 4 p.m. in the Center for Italian Studies (4th floor of the Melville Library)

Dedication of the Pietro di Donato Collection

Stony Brook University's Center for Italian Studies and the University Libraries will hold a celebration on Thursday, November 8. Speakers at the event include scholars Fred Gardaphe and

Louise Napolitano, filmmakers Joseph di Pasquale, and Di Donato's sons, Pietro and Richard. The archive of Pietro di Donato includes manuscripts, notebooks, newspaper clippings, books, publications, personal effects, and photographs.

Di Donato was born in 1911 in West Hoboken, N.J. Although he had a limited formal education, he reached widespread popularity with his first novel *Christ in Concrete* (1939). The novel was inspired by the tragic death of Di Donato's father in a construction accident on Good Friday when Di Donato was 12 years old. The novel was originally published as a short story by *Esquire* magazine but it was soon after expanded into a full novel. It was later chosen for the Book of the Month Club, edging out John Steinbeck's *The Grapes of Wrath*, which was published the same year.

Gisele Schierhorst: (Music)

Our focus has been on reducing the backlog, which had risen to 800 print volumes over the past couple of years. As John Amrhein and Celeste Hessler hone their skills in the area of copy cataloging, there is a small but noticeable reduction in the books, scores and CD backlogs. Lynn Toscano works directly with Celeste and after training John remains available for any questions he may have. I work daily with John and Celeste as they catalog scores, other formats, or added volumes to series or complete works editions. John was trained by Dan Swiecanski and Josephine Castronuovo to send monographs to Bridgeport for binding, and so we have resumed this operation as well. John Andrus continues to progress with cataloging the Library's recordings of concerts by the Stony Brook Contemporary Chamber Players. Bibliographic access to these recordings, which often contain premieres of new works, will be valued greatly by the Music Department faculty.

We are overwhelmed with gifts at the moment and I am reviewing these and two trucks worth of materials which are missing parts or are beyond preservation repair. The first truck of items that I withdrew from Aleph and placed near the Music Library Circulation desk as "free for taking," was emptied by patrons in about an hour. (These items are not appropriate for the gift sale as they are missing parts or are very brittle. Still if they contain a full score or an individual instrumental part someone may find them of use). I've recorded the barcodes of withdrawn items and plan to replace them when we receive the remainder of our allocation.

We are working with Brigitte to remove all music titles from the 4th floor storage area. I've decided to keep 4 boxes of libretti here in Music but most of the other titles will be reduced to one copy and sent to Clancy.

Richie Feinberg is helping us face a new dilemma, as Cutting Corp has recently ceased its preservation of reel-to-reel tapes. John Amrhein and I plan to meet with him to discuss our options. We have 557 reels left requiring treatment, as well as several Fuji master video reels of performances by the Israel Philharmonic worthy of attention. Richie was scheduled to attend a meeting of the Big 11 in Albany last week. Many libraries are facing this same situation and can not digitize such materials with state preservation funds. This was to be a topic on the agenda.

Susan Lieberthal has agreed to include John Amrhein in future discussions on copyright. John is well-versed in this area, having studied copyright at SUNY Oneonta for his BA in Music Industry. John has also received travel funds to attend the National Association of Music Merchants Show in Anaheim, California in January 2008. NAMM is the largest music products trade show in the United States. It "brings together all facets of the music products industry, to

reveal new musical instruments/products and ideas to help music products retailers and manufacturers become more successful.” (source: NAMM web site)

I've sent a request to the Library Administration for an external hard drive for the Music Library's Mac G4, which is located in the office area. The hard drive will speed up the time it takes to download our CD collection, thereby allowing John to continue overseeing our iTunes project. While this temporary solution will tide us over, what's really needed to expedite the project is a new computer.

Hélène Volat: (Reference)

New Information desk has been installed next to the Reference desk and phones are now operational.

Mail room could be turned into an office for Connie and Connie's present office into a group study space.

We are waiting for the 24 new terminals. We cannot keep the new (comfortable) chairs intended for the new terminals at their locations. Some of the other chairs are in such bad shape that new ones should be ordered soon. Budget ?

Susan Kaufman is in charge of B.I. during Janet's sabbatical leave.

David Weiner: (Circulation)

1. As of 11/5/07, there were 103 E-Reserve submissions; 134 Regular Reserve and 58 AV Reserve.
2. Journals from Core East and Second Floor Oversized titles have been weeded, as indicated by William Glenn. We've also been sending carts to Brigitte/Cataloging for the pre 1950 monographs that showed no circulation history.
3. On Wed., Oct. 31st, MDS installed the remaining card swipe units; the Chemistry Library hasn't had one set up yet, due to a network wiring issue, which should be taken care of shortly.
4. CCP sent the first check for June/July and August: = \$716.42 (31% of Photocopy income).

Charlie Bowman: (DoIT Client Support)

Phil Doesschate: (DoIT Information Systems)

Fang Peng attending while Phil is ON MEDICAL LEAVE.

Aleph Server Attacked

On 10/22/2007, Aleph server was attacked by two library PCs. One of the PCs is from Chemistry Library. The other is from Main library.

Aleph PC server was out of service for one and half hours because of the attack. The Aleph clients on the two PCs were left on for months without the client being restarted. The PCs were hijacked by unknow user who installed virus that send out thousands of Aleph requests, forming denial-of-service attack. To avoid further similar incidents, the client PCs should be periodically rebooted and upgraded with the up-to-date Aleph client.

System Project:

1. University Press shared collection (Nathan, Technical Services).

1527 Shared Collection holdings are batch added in the Stars. 538 from Albany, 508 from Binghamton and 482 from Buffalo.

2. Authority optional test on Pyxis (David Bolotine)

"The testing of Version 18 (Authorities) was completed recently. The goal was to assess the functionality of the system when various scenarios were introduced into the Version 18 Pyxis data base. Among the categories of tests were: no conflict, automatic update, global changes, overlaying existing authority, creating new authority records, noting incomplete GUI and OPAC displays related to authorities, and finally testing the ability of the system to handle similar texts separately - a previous inability which caused many problems in Version 17, but which passed the tests successfully in the latest version. Unfortunately one test, and a crucial one, failed to pass. This is the systems failure to display the thesaurus like structure of subject headings. The thesaurus links related terms into meaningful concepts which help the user arrive at desired records and materials. The flaw can best be explained with a small example of before and after displays based on a single authority record" --Test report from David Bolotine.

3. Service Pack 1117 installation on Production was done successfully on 10/17/2007. Thanks to Sat Manthani from computing center and Client Support.

General Support:

- Caught EBSCO over charged Stony Brook during the EDI loading. Dennis
- Adjust Daylight Savings Time on servers to prevent problems.
- Reset permission for main library staff and created aleph account for new staff.

Circulation:

- Setup calendar for 2008 Winter & Spring semesters
- Answered questions on Recall/Request notification
- Freed one main circulation workstation for In-transit books of Southampton library
- Modified SBU Library Book Recall template and Recall Cancellation templates on request
- Rescheduled jobs and took care of all circulation notices on Daylight Saving Time changing day.

Web OPAC:

- Modified basic search page to put the cursor in the search box by default
- Enabled displaying the system number in Full record display
- JavaScript coded for Offsite request link

- Fixed Serials continues/Continued by circle problem in Journal page. (reported by Aimee)

Report:

- Multiple parts in AV list (request by David Weiner)
- GPO Biennial Survey report (request by Elaine Hoffman)

**Graham Glynn: (Teaching, Learning and Technology)
ATTENDING TLT RETREAT**

Stephanie Gaylor: (UUP Representative – No Report)