

DIRECTOR'S COUNCIL  
May 13, 2009

**Dana Antonucci-Durgan: (Chemistry Library)**  
NOT IN ATTENDANCE

**Nathan Baum: (Digital Resources)**

**SerialsSolutions Counter**

William has added about 25 additional usage statistics reports for 2007 and 2008 to our Counter knowledgebase. Most of our key databases and journal collections are now included, and more will be added. We will review the data available and what useful information can be mined from the data. The next step is to load cost information into the system so that cost per use information will be available.

**ContentDM**

Technical problems continue. Aimee is working with Mike Purcell (DoIT) and directly with OCLC. She's also trying to see whether NYLINK can help.

**Website**

Member of the team continue to work on developing prototype pages which can then be used as templates for other staff to contribute content. Development is moving ahead slowly. Darren's responsibilities at Southampton are increasing which affects how much time he can put into web development; however, he recently distributed a list of action items which aims at the completion of the first phase by the end of July. This will take us to a point where the site can be made available as a beta site first to library staff and then to users. After addressing some staff and user responses, the site can go into production in August.

**Database cancellations**

With the cooperation of the selectors, I have close to \$100,000 worth of possible cancellations for 2010. An additional \$18,000 in savings results from some multi-year payments which have been completed in the current year. I am trying to come up with an additional \$30,000 just to have in reserve.

**ScienceDirect**

After some discussion at last month's SCAC meeting and with Chris, I am considering options should the SUNY-wide Freedom Plan not be renewed. The goal is to devise a way to select the titles to which we want to continue subscriptions. At the SCAC meeting, concern was expressed about how to budget for the next FY without having a contract in place. One recommendation that came out of the discussion was to communicate the situation to our campus communities, i.e., informing them of the status of the negotiations and the possibility of a reduced collection of ScienceDirect titles. Publicizing the possibility that we may not renew the license could put some pressure on Elsevier.

### **David Bolotine: (Cataloging)**

In addition to our daily tasks a backlog which has been dormant for many years has been activated owing to the elimination of Gift librarian duties. This backlog of unique materials consists of local government documents, archival and Special Collections materials with special relevance to Stony Brook. Much of it requires original cataloging and we are most fortunate in still having the ability to produce a high quality product for both for our own and all universal bibliographic databases.

### **Sherry Chang: (Public Services)**

- Summer calendar is being printed and will be distributed shortly.
- Extended hours for the finals starts Monday, May 11 until May 18. Campus police will be guarding entrances of CRR and NRR to check ID and bags.

Southampton:

- Chris, Darren and I met with Dean Pearl on Tuesday, May 5. Deadlines for ordering furniture and equipment were set. Darren arranged meeting with furniture/shelf vendors to go over catalogs and price quote. Changing some desk tops to lap tops are being considered.

### **Janet Clarke: (Library Instruction Team)**

1. Classrooms have been scheduled for equipment upgrades in June.
2. Goal 6 of Strategic Planning was reviewed by Instruction Team; final editing completed and ready for library-wide discussion.
3. Library will participate in Teaching and Learning Colloquium, May 27-28, presented by TLT.
4. We had two more successful library-wide staff workshops: Patent and Trademarks 101 and American Community Survey. Facebook workshop will be rescheduled: tbd.
5. IFEZ: Information Commons furnishing needs have been submitted. IFEZ Library group has been formed: Nathan, Susan L., Dan, David W., Darren, Chris, and Janet.

### **Richie Feinberg: (Preservation)**

The New York State Preservation Administrators (the Big 11) had their biannual meeting in Syracuse April 30 - May 1. We were informed by our Albany administrator that the grant for next year would be reduced similarly to what happened this year (all told, about \$9700 less than the full annual grant of \$126,000). This scenario is not set in stone. It does seem, however, that the very steep cut to the grant of perhaps 50%, projected as a strong likelihood some months back, is not going to happen.

The Emergency Team had a meeting last Tuesday. We are working on finishing a new and more comprehensive edition of the emergency response manual by next Fall.

On-going preservation projects are: transferring music library audio tapes to new archival tape; microfilming, digitizing, and binding the most recent volumes of our student newspapers (Statesman, Stony Brook Press, Blackworld); purchasing custom made boxes for brittle, low-use monographs; rebinding and recasing damaged volumes from the stacks and elsewhere around the system.

The Etherington Conservation Center has been contracted to repair and reframe a very large Dept. of Special Collections rare map of Suffolk County (Chace, 1858).

Grant funds are being used for the purchase and installation of canopy top shelving to protect materials shelved in the Dept. of Special Collections and Univ. Archives 3rd floor storage area.

Josephine treated 73 maps from Cynthia's area by flattening, trimming, mending, and some encapsulating.

### **Chris Filstrup: (Library Administration)**

On June 3, there will be morning and afternoon staff meetings to review and discuss the new strategic plan. Per last month's Director's Council meeting, the format will be a brief scan by me and for each goal a presentation of accomplishments during the last two years and salient points of the newly revised goal.

To meet our \$550K budget cut for 2009/10, we continue to look at cuts in public service hours and reductions in undergraduate electronic resources. I don't see any relief from this reduction before the new fiscal year begins. Sherry and I met with Peter Baigent to discuss reducing evening and weekend hours for the Main Library. Student Affairs is very reluctant to endorse this reduction, but not reducing these hours means another \$50K cut in electronic resources.

In spite of NYS's budget woes, NYSHEI's ARIA legislation for funding for state-wide licensing of research level data bases has been endorsed by the Assembly's Economic Development Committee and has attracted the attention of Assemblywoman Destito whose committee funds Enterprise Technology grants. Endorsement does not mean funding, but more and more influential elected officials are increasingly understanding the link between STEM information resources and economic development.

Sherry, Darren and I (Darren mostly!) are working hard to order a lot of furniture for the new library at Southampton. Graham is ordering computer equipment. Orders have to be placed by the end of May to be received in time to install for a fall opening. The new dean, Mary Pearl, has also requested long hours for the new library comparable to the main library's hours.

Nathan and I sent a revised proposal to BNL which includes 750 BNL with an SBU status that affords them access to our electronic resources and another 750 BNL staff with access through SBU computers at BNL. If BNL accepts this approach, Nathan will start negotiations with the large vendors.

I'm preparing for a June meeting with Elsevier. At an April meeting, the SUNY negotiating team proposed a five year license with yearly increases of 0-1-1-2-2%. The SUNY provost's budget officer gave a detailed presentation on state funding for the next three years which argued that state funds were not available for larger percentage increases. At the June meeting, we will do the same with RF funds which Elsevier has argued are sufficient to sustain inflationary increases of 5%.

**Germaine Hoynos: (Personnel)**

**Godlind Johnson: (Science & Engineering Library)**

**Daniel Kinney: (Technical Services)**

The first shipment of the shared UP books was sent from YBP last week. The cost of participating in the program will need to be absorbed by the collections budget.

Tatsushi Hirono will begin sorting through the second shipment for the Inoh Collection in preparation for an appraisal later this month.

The library at Fulton Montgomery County Community College reports to a new administrator and the director is interested in reopening talks on having Stony Brook perform cataloging for FMCC. From initial discussions it appears that the bulk will be copy cataloging (800-900 volumes a year). We are using the agreement that Binghamton has with Sullivan County Community College as a model; however Sullivan is not an OCLC member, and Binghamton acts as a cataloging agent. The fee charged to Sullivan includes Binghamton's OCLC charges. FMCC is an OCLC member and Stony Brook would obtain an authorization number from FMCC and simply do the cataloging using that number. Aleph issues would also need to be resolved.

**James LaPiano: (Building Manager)**

1. Elevator rehab project progressing well.
2. Classroom project and fire protection system installation on schedule.
3. TLT project at final stages of completion furniture in place awaiting computer hardware installation.
4. Hallway upgrades on third and fourth floors ready to begin after graduation.

**Susan Lieberthal: (Interlibrary Loan)**

**Min-Huei Lu: (Acquisitions)**

-- It has been a couple of months since we contacted Ebsco for some double charged titles due to the last minute cancellation or switching packages at the end of 2008. Ebsco will not issue us credit until they get it back from the publisher. It is a very time consuming process to "identify", to repeat our requests and to wait for the actual refund to come.

-- Pat Adams, a regional account manager of Swets visited us on April 23<sup>rd</sup>. Swets is one of our serials vendors. We discussed some of their new products. We also asked her to pass our request to their company again about adding our order number to their invoices in order to speed up our invoices processing.

-- Other operations are as usual.

### **Kristen Nyitray: (Special Collections)**

The following collections are in-process: Dr. John Gagnon (Professor Emeritus); Dr. Max Fink; Dan Rattiner Collection (founder and publisher of Dan's Papers); Environmental Defense; Turmoil Radio Collection (WUSB 90.1); Suffolk Symphonic Society; and the Graham Everett Collection (poet and publisher).

#### Upcoming Programs

WEDNESDAY, MAY 13 at 12:30 p.m.

Charles B. Wang Center, Room 301

"Cooking from China's Fujian Province" special lecture featuring food historian and scholar Dr. Jacqueline M. Newman. Reception follows with Fujianese food tasting.

Fujian, a province in southeastern China, boasts a distinct culinary tradition that enjoys a thousand year old recorded history but is barely known in the Western world. Dr. Newman's latest book includes fascinating cultural and historical notes and features a collection of 200 easy to follow, authentic recipes that provide the perfect introduction to this unique cuisine. "Through her insightful writing and well-researched recipes, Ms. Newman is casting much-deserved light on the wonderful Fujian cooking and culture. Her scholarly approach and keen eye for detail make this book a joy to read and a real keeper for any library and kitchen." -- *Martin Yan, cookbook author and chef of TV cookery programs*. FREE and Open to All. Sponsored by the University Libraries.

WEDNESDAY, MAY 13 at 4 p.m.

Melville Library Author Series: *Passport to Illness: Voyages In and Out of Medicine* featuring Dr. Shetal Shah, M.D., Assistant Professor of Neonatology, Department of Pediatrics, Stony Brook University Medical Center.

Program: In fourteen distinct narratives, Dr. Shetal Shah outlines in *Passport to Illness: Voyages In and Out of Medicine* not just the medical cases that make one a physician, but the personal stories, anecdotes, and relationships that each doctor brings to the bedside. From inner-city New York to the streets of Cuba to rural towns in Kenya, he guides you through his unique world, where the summit of Mount Kilimanjaro and the bedside of a fragile, premature infant in New York are not far apart.

Location: Javits Room (2nd floor of the Melville Library) - Free and Open to All.

Sponsored by the University Libraries.

MONDAY, APRIL 13 – MAY 29, Charles B. Wang Center, Lower Level

Exhibition: "A Wok Through Chinese Culinary History: View Selections from the World's Largest English-Language Chinese Cookbook Collection" – Encore Presentation

Savor and digest the history of Chinese cuisine at a dramatic exhibition of the Jacqueline M. Newman Chinese Cookbook Collection. Stony Brook University's collection includes more than 3,000 cookbooks - from the oldest to the smallest to the longest, and everything in between - as well as many other fascinating culinary items.

### **Gisele Schierhorst: (Music)**

Celeste has been busy cataloging books and scores that we purchased for Mauro Calcagno's upcoming seminar on Venetian music. She has also been cataloging CDs from the Attorney General Settlement collection. We worked with David Bolotine to determine the best way to provide provisional cataloging for recordings of the Music Dept.'s performances, which exist as cds, reels and DAT tapes. Celeste has been cataloging the cds and we will have two graduate students barcoding and providing provisional records for the reel-to-reels over the summer. John will digitize the DAT tapes. The plan is for the first generation of reels to go to off-site storage.

The Statesman listed the Music Library as one of the best places on campus for quiet study, a "hidden gem."

### **Hélène Volat: (Reference)**

We continue (under Elaine's direction) to cancel Reference titles.

We have experienced problems with QuestionPoint in our offices and at the reference desk (interruption of service, lost connection, etc ..). OCLC has had networking problems with a number of institutions on the east coast for the last two weeks and are not sure what's causing it. William has been working with them extensively to track the problem. We're still answering a lot of chat questions, but, obviously, we've had a few interrupted.

Here's their official notice on the subject: "Some of you continue to experience QuestionPoint performance slowdowns or lost connections. Over the past 1-1/2 weeks, we have investigated a number of potential causes of the problem. Despite these efforts, we have been unable thus far to pinpoint the cause and alleviate the problem. The problem does not appear to be within the program itself, but rather with the network connections between us and a narrow segment of our users."

### **David Weiner: (Circulation)**

1. Revised the phone chain for "System Down" and added Government Documents and Southampton Library as places to be contacted.
2. Requested a staff meeting (on 4/21) with Assistant Chief of Police, Doug Little, to respond to staff concerns regarding a problem patron. The meeting was well attended by about 30 members and all questions/concerns were addressed. The bottom line was that the individual is now limited only to his classrooms and if he is spotted within library reading rooms, or stacks, that we are to call Campus Police. A picture of the student (from YouTube) was sent to all staff
3. A question came up regarding the library's policy on sending books to Distance Learners (DL). For now, it was decided that since we don't deliver directly to on campus students, it's not necessary for DL students (as per

Paul Edelson, Dean of SPD). Susan Lieberthal said that she would investigate this with other ILL colleagues, and we'll come up with a satisfactory solution (charge the patron for UPS shipping costs?)

4. Spring Reserve statistics: AV = 97 requests; 58 instructors; 92 classes; 519 items; 146 "bookings." E-reserve: 164 requests; 62 instructors; 76 classes; 573 items. 103 different instructors; 17 use both AV & E-Reserves. Print Reserve: 181 requests; 97 instructors; 134 classes; 688 items.

5. Found a "missing link" with our Circulation FAQs, and asked Darren to correct the problem.

6. Reported racist graffiti to campus police (Core West Men's Room). An officer came to take pictures of the graffiti, both in the Men's Room and in the Stacks. Custodial staff cleaned what they could, and a painter had to be brought in to paint over the rest. Called police to remove an abandoned book bag from the stacks (5/7).

### **Charlie Bowman and/or David Ecker: (Client Support)**

Kerrin and Dave participated in Aleph upgrade planning and prepared the testing database with changes needed for testing the upgrade.

Illiad was upgraded to a new version.

Southampton library machines and equipment were reconfigured to correct certain things that were not functioning.

Normal tickets and windows updates to machines as needed.

### **Phil Doesschate: (DoIT Information Systems)**

#### **1. Aleph Upgrade (on going)**

Aleph version 20.01 was released on March 1<sup>st</sup>. We decided to upgrade our Aleph System in this summer.

- **3/10:** Stony Brook made a v20 installation request to Exlibris. Ex Libris scheduled for April 8.
- **3/12:** Aleph version 20 documentation and release notes are available on Web (staff menu). Access information is sent to library staff.
- **3/31:** Philip Doesschate, Fang Peng, and Heng Xue meet with Client Support :David Ecker, Nikia Brown, Kerrin Perniciaro; and Computing Center: Sat Manthani, Michael Purcell; The outline of the plan was made.
- **4/8:** Initial installation failed and Wally, Engineer from Exlibris, worked with Israel second line support and still couldn't performed installation due to Stony Brook's "nonstandard system" (two sets of Aleph on same machine).
- **4/13:** Kerrin Perniciaro from Client support started to organize test team and test database.
- **4/24:** Phil contacted Exlibris management. Re-scheduled installation on April 30 and May 1<sup>st</sup> and had expert engineer of Exlibris, James Michael, to do the installation on our server. Sanjay and Michael Purcell from Computing Center and Fang Peng worked with James closely. Finally, May 5<sup>th</sup>, demo of v20 was installed on Pyxis.

- **5/5....** Fang Peng is working on converting the demo to the local environment. Sat will be back from vacation and he will upgrade Oracle 10 to 11. Data conversion and system upgrade will occur after Oracle 11 is in place. We will try to have the test environment ready in the week of May 18.

## 2. Aleph Database Clean-up Project (F.Peng)

The clean up was done as planned. Some area needs manual clean up, the reports have been sent to proper Dept.

Patron records and info were purged 58%.

<b>Table name</b>	<b>Total of records</b>	<b>#Record deleted</b>
patron info table	131434	75628
address info	261021	150007
privilege info	131422	75639
ID table	533284	286605
patron index table	789756	453742
cash transaction	285525	129559

## 3. School of Journalism (F.Peng, H.Xue)

School of Journalism wants to use the Aleph system for self-reserve and circulation of the expensive cameras. We have studied and tested essential functions in Aleph and have finished setting up school of Journalism on Pyxis (Cat, Circ, Policy, patron type and sub-library, etc.). School of Journalism is very satisfied with our demonstration. All functions have moved to the production server (Magellan). Client support is responsible for installation of Aleph GUI client. The staff (SOJ) training will be done by circulation staff (David Weiner? ) .

Pre-testing:

- Hour booking in GUI and hour booking on-line
- Booking info in the report which run from GUI service.
- Calendar available in hours.

Setup- testing

- create sub-library
- Staff privilege setting
- Cataloging level
- Student type and privilege
- service and policy setup.

## 4. Open Journal System (Dana Antonucci, H.Xue, F.Peng, M.Purcell)

The project was started in Sept. 2008. It was proposed by Dana Antonucci, and approved by Chris. DoIT agreed to do general technical support. Mike prepared OJS required software (MySQL, Apache etc.) and

Heng installed OSJ. DoIT will not be developing new functionalities. We enabled/disabled publication procedures and customized Web page for each journal using OJS functions. Full text search and timezone problems were solved. Basic functions have been tested and are working as per the requirements.

## **5. Aleph enhancement (F.Peng, H.Xue)**

Exlibris North America User group has made a call for 2009 Aleph enhancements. The submission period has not yet ended. We still have time to submit more enhancements. Three of enhancements has been submit on behave of Stony Brook University Library.

- OPAC -- [Alphabetical arrangement for linked topics in Authority file](#) (David Bolotine)
- OPAC -- [Access restricted object - Re-search](#) (David Bolotine and Min)
- Circulation -- Complex access booking availably calendar from GUI

## **6. Report: (F.Peng)**

- Spanish Drama title list report (David Bolotine)
- Course Reserves report (Mary Ficuciello)
- 19 of Selector reports on Web (Staff menu)
- Program to create bibliography file for Long Island lesbian, gay, bisexual, transgender special emphasis collection (Robert Lobou)
- Program to create bibliography file for Northport collection(Karen D'Angelo)
- Classification report for a proposal from the School of Professional Development for a Master of Arts degree in Higher Education Administration (Elaine Hoffman)
- Recently returned items report (David Weiner)
- Serial order not in use – SV (Min)
- Order Group report (Min)

## **7. General Support : (F. Peng)**

- “WEB OPAC Doesn't Work” unexpected seriously problem reported early morning on April 23<sup>rd</sup>. The problem resolved in a half hour.
- Batch fixed bib records for “Long Island Lesbian, Gay, Bisexual, Transgender Special Emphasis collection”
- Batch modified Leader field for Dspace thesis record in Aleph (David Bolotine)
- EBSCO EDI invoice loading (Susan and Min)
- Fixed “Strange STARS Records” (Stephen Sullivan )
- Twice a year agebill job was done April 1st. (Ken)
- Worked with Marge and Solved corrupted currency data file in Aleph (Min)

## 8. Circulation (H.Xue)

- Modify "Hold Request - Deleted" template on request.
- Modify "Hold Request Letter" to handle Southampton books in Main.
- Work with David to answer the patron's question about one strange receipt.
- Configure the new circulation workstation list for Math/Phy library.
- Configure tables for Fall 2009 registration.
- Test and answer questions on problems with new Due date and fine calculation after renewal.
- Configure the new circulation workstation list for Southampton library.
- Setup new calendar for Summer 2009.
- Answer question on the time of one hold placed by patron.

## 9. WebOPAC (H.Xue)

- Change STARS recall information on request.
- Change the Syndetics URL on Pyxis and Magellan to take advantage of new services.

**Graham Glynn / Matthew Froelich: (Teaching, Learning and Technology)**

**Stephanie Gaylor: (UUP Representative – No Report)**