

DIRECTOR'S COUNCIL
January 9, 2007

Dennis Andersen & Susan Allen-Bosco: (Serials Acquisitions and Control)

As previously stated, our Ebsco 2007 subscription renewal invoices have been loaded into Aleph. While updating our fund code spreadsheets with 2007 prices, it's clear that the serials inflation factor is "alive and well," especially with regard to some of the high ticket items.

We are continuing to catch up with our serials binding backlog, which had developed over the past two years due to lack of staff.

Other operations (invoice payment, claiming, and serial receiving) are basically up to date.

Dana Antonucci-Durgan: (Chemistry Library)

Space Planning

The Chemistry Department is proposing a revision to the current renovation plans. The revision includes a severe reduction in stack space. We have worked up some new space measurements to accommodate the proposed change.

Storage during the renovation

Some Chemistry Faculty have expressed concern over the proposed plan to place monographs and serials in storage during the construction period. Access to the material will be required during the 12 months or so the Chem. Library will be closed. We are looking into space available in the basement of the Graduate Chemistry Building to house the collection but moisture and water leaks are a concern.

Nathan Baum: (Digital Resources)

Electronic Resources:

>After looking at a variety of options, Aimee and I decided to use SerialsSolutions Electronic Resources Management System (ERMS). This product will allow us to gather together into one source information we maintain for our electronic journals and databases such as contract information, contacts, how to access statistics, usernames and passwords, and trials. We will also be able to track problems and have emails sent to selected individuals when various actions (trial end date, renewals) are required. Selected information can be made available to staff and the public. Eventually, a cost component will be available as well as function to gather statistics using SUSHI -- NISO Standardized Usage Statistics Harvesting Initiative (SUSHI). [See http://www.niso.org/committees/SUSHI/SUSHI_comm.html.]

>Aimee, Stephen Larese, and I are preparing for a session on ARTstor –Not Just for Art Classes, to be presented as part of the Library and the Teaching, Learning, and Technology program this week.

>A number of resources have been on trial over the last several months. Subscriptions have been set up to two new databases -- The Literary Encyclopedia, and the Bibliography and Index to Theater and Drama Full Text.

>A subscription to IEEE Computer Science Digital Library is being held up due to some issues regarding contract. Hope to have these resolved soon.

Digitization:

>With Andrew Toulas's departure, the Digitization Team has decided to continue meeting to exchange news and information about ongoing projects and developments in the field. I will act as the Team meeting convener.

Web:

>Paul Wiener has developed a number of Google Custom Search Engines which need to be integrated into the appropriate subject-related web pages. One, for finding information about film, is now available on the guide to research websites for Film & Media at: <http://www.stonybrook.edu/library/eresources/www/film.html>. Paul has also developed one for finding style manual information and another that searches our website much more thoroughly than what's currently in place.

David Bolotine: (Cataloging)

The first "dead link" report generated by Fang raises new concerns for the department. Cataloging a web site which is constantly changing has revealed control problems. Not only do URL's become invalid but any recordable field in the bibliographic record is subject to change. It is easy to identify which URL's no longer work but maintaining accuracy in STARS records will be an unexpected burden especially since there will initially be hundreds of these situations.

Materials from Chemistry and Reference have been arriving steadily for discard or transfer. Although we have been keeping up accumulations are becoming apparent.

Barbara Brand: (ILL)

We are getting requests for recent Stony Brook dissertations that we cannot fill. Bob Lobou says we have not been receiving bound copies from the Graduate School for some time. While eventually all dissertations will be submitted in digital form this is not true now. Stony Brook users have access to Stony Brook dissertations through ProQuest,

which owns UMI, but we cannot make dissertations available to outsiders. Right now anyone outside of Stony Brook who wants to consult a recent Stony Brook dissertation must buy it from ProQuest. Our users are unable to access dissertations from other university libraries, such as Binghamton, since they no longer receive bound copies. SUNY OLIS is supposed to be looking into a contract with ProQuest making all SUNY dissertations available to all SUNY campuses. I checked with John Schumacher from OLIS who says they have not made much progress in their negotiations.

Sherry Chang: (Public Services)

- Extended hours went smoothly as we cumulated experience from the past couple of years. No serious incidence was reported and the reading rooms were kept in reasonable condition. Campus newspaper, "Statesman", published on Dec. 14 introduced our extended hours program as a "secrecy" of Melville Library.
- During the winter intercession week, the main stacks and all branch libraries were closed. A couple of users were found in the stacks one day during this period. Alan checked all the doors and found one left open. Cleaning staff were reminded to lock all the doors after they clean the rooms.

Janet Clarke: (Library Instruction Team)

Instruction:

I am coordinating the library part of the "Exploring Stony Brook's Technology Resources Workshops" for faculty that will be offered by the Teaching, Learning, Technology Department January 10 and 11, 2007. The library is conducting 7 of the 17 workshops, all of which will be held in the Melville Library.

Computer Science Library (Karen Kostner):

On January 3, 2007 we said good-bye to Connie Baker, our only clerk in the CS library. She will be missed by students and staff alike. As of yet no plans have been made for a replacement. Once someone is assigned or hired for this spot, I intend to begin a project of integrating the Conference Collection into the regular circulating collection and shifting all the materials, including the bound periodicals to facilitate easier browsing. I am waiting to hear back from Lynn T. to see if Fang can change the catalog to make these changes on her end without having to send all the books to cataloging.

Richard Feinberg: (Preservation)

As a result of the end of semester return of books, the Preservation Dept. is treating many library volumes at this time.

Cynthia Dietz continues to identify scores of topographic maps to be mended, trimmed, and encapsulated by Josephine and our student assistant.

The back issues of Blackworld are being sent to Northern Micrographics for microfilming and digitizing (as we did just recently for the Statesman and the Stony Brook Press).

The Karl Hartzell oral history audio tapes of Stony Brook University, housed in the Dept. of Special Collections and University Archives, have been sent to Cutting Corp. to be preserved and digitized.

A general handout on how to respond to building emergencies that threaten library materials has been produced by the Emergency Response Team and will be distributed this week to staff members. It is mostly intended for those who are not charged with responsibilities as Emergency Team members or as safety wardens. It contains brief instructions on proper and safe initial response and who to contact for assistance (with telephone numbers).

Chris Filstrup: (Library Administration)

ARL rankings. ARL issued its statistics and rankings for 2004/05. 113 university libraries are ranked. SBU statistics include HSL. Our overall ranking is 106, a slight improvement from 109 in 2003/04 and 2002/03. In the recent past, our highest ranking was 105 in 2000/01. The overall ranking is based on the following five measures listed below with our ranking for each category:

Vols held	103
Vols added (gross)	109
Current serials	63
Total expenditures	102
Total staff	104.

ARL collects over 40 measures but counts only these five in the ranking. The University of Virginia has put ARL statistics in a dynamic database which performs denominators (e.g., expenditures per PhD degrees awarded) as well as rankings and outputs graphs. It is a worthwhile site to visit and play with the numbers, especially SBU's measurements over time <http://fisher.lib.virginia.edu/arl/index.html>.

Space. The Public Space Task Force has recommended a number of moves to take advantage of new space on the fourth floor. While all moves are difficult, it is important to keep in mind the overall goals of use of space. One, to expand public space, especially on the first floor; two, to reduce the floor space dedicated to storing low use items. It is no longer tenable to regard central campus space as a given. It is a resource with large opportunity costs and heavy competition. We need to demonstrate value per square foot.

Brigitte Howard: (Documents Receiving & Serials Cataloging)

3,863 items were sent to Clancy on Nov. 28. Another pick up will occur on Wednesday and more materials are coming in from the stacks or the 4th floor storage. Fang did another indexing comparing the SerialsSolutions list with issn and the online catalog. She found 65 urls no longer working and I am in the process of finding out why. In many cases the urls changed without warning and if I cannot find a correct one, I will delete the electronic location.

Germaine Hoynos: (Personnel)

Resignations, retirements, terminations:

Godlind Johnson: (Science & Engineering Library)

Keith with the help of students has kept a steady stream of materials moving from Storage to be processed for Offsite.

We are hiring an almost all new group of student assistants - Trina is devising a more formalized hiring process.

Maps are popular: Cynthia has compiled map/gis patron statistics that show that in the 30 days surveyed she served 68 patrons, roughly half from the University and half from the community. For more detail check with Cynthia.

We are looking for creative ideas to make the NRR more functional and serviceable, to create discrete areas for discrete uses - we may use the services of a consultant for a fresh view of our situation.

Daniel Kinney: (Technical Services)

Midyear budget review: The library is facing large costs for databases in the second half of the fiscal year. The following subscriptions/fees will soon be due: *ScienceDirect* (\$926K), *SUNYConnect* (est. \$83K), *Nylink* fees (\$225K), *Web of Science* (\$136K), *ARTstor* (\$20K). The collections budget will be re-evaluated once these costs have been met.

Gifts: Bob and John, together with Technical Services students put a great deal of effort into unpacking and sorting 178 boxes of books received from the Good Times Bookstore. This collection has completely filled the gifts room. Given workload and space issues, changes in the gifts program may be needed. The library is no longer accepting donations from members of the community.

James LaPiano: (Building Manager)

No report at this time.

Min-Huei Lu: (Acquisitions)

Kristen Nyitray: (Special Collections)

1) The new website for Special Collections and University Archives will be unveiled at the end of January.

The site will be publicized on the Library's blog, in the Library's newsletter, and in Happenings. Announcements will also be sent to a number of publications.

2) The 1971 scale model of campus and accompanying photographs will be on display from February-April in the North Reading Room. An exhibition of photographs documenting the 50-year history of the University will be mounted in the summer in conjunction with the campus' anniversary festivities.

3) The electronic versions of Specula, Stony Brook Press, and Blackworld will be accessible on DSpace this spring. Each publication will be keyword searchable and accessible to the public through DSpace, STARS, and Special Collections' website.

4) Collections received: Undergraduate Student Government; Professor George Williams; Daniel Moran, Poet Laureate of Suffolk County; and scrapbooks of Three Village Area and Port Jefferson from Paul Siegel of Technology and Society.

5) Special Collections has been receiving many large gifts of collections and books. Another shifting project on the second and third floors is currently underway in an effort to accommodate these important acquisitions.

Gisele Schierhorst: (Music)

We are preparing for the Spring 2007 semester with two vacancies—the Instructional Support Associate SL-3 and the Audio Technician (SL-2) positions. Unfortunately, Anthony Bozzanca is non-exempt and unable to work overtime on a temporary basis to help us prepare for the spring 2007 semester. I have informed the Music Department faculty that we have no one to download the audio course reserve selections to the Music Library's server. On Monday morning I forwarded a request to David Ecker for backup for the Audio Center from DoIT. Our hope is that he and Andrew Johnson from Instructional Computing can join forces and train some of the Music Library's graduate student assistants to use the system. Andrew Nittoli from the

Staller Center confirms that the equipment in the Audio Center is sophisticated and would take some time to learn.

With Kristen and Jason from SPEC, we will be meeting with Willard Gray, a descendent of the family which began the H.W. Gray publishing company (which specialized in sacred music). Mr. Gray has expressed interest in donating some materials from his family's collection. We will also be meeting with Gregg Smith and his wife Roz about the possibility of their donating his papers to the Library. The Gregg Smith Singers are a world-renown vocal ensemble that has made many recordings. Gregg Smith has been active on Long Island as a composer, director of both the Singers and of LISCA (the Long Island Symphonic Choral Association). The H.W. Gray and Gregg Smith papers would be distinguished musical additions to the Melville Library's manuscript collections.

Hélène Volat: (Reference)

David Weiner: (Circulation)

1. Richie and I reviewed the procedure for sending books to Preservation and have decided to stop checking items out to the Preservation patron record. From now on, Elba will simply set the Preservation status for all items going to Preservation. Josephine will change the status for any item being shipped off to the Bindery (Bindery status). When items are returned back to Main Circulation, Elba will change the status back to Normal.
2. All material going to Cataloging, will now have the Cataloging status applied. Hanne and Kristen will oversee this process. This will help us keep track of items leaving our area. When the items are returned back to Main Circulation, Hanne/Kristen will change the status back to Normal.
3. There were 16,912 returned items, between 12/1/06 - 1/5/07, in Main Circ. Currently, there are 112 book carts for re-shelving. Our Intersession student crew, consists of three experienced workers, four brand new hires, and two who split time with a Branch Library (and are shocked at how many books need to be reshelved!), so the re- shelving will be a slow process.
4. Unfortunately, I have no updated status report for the Photocopier Proposal. The contract was awarded to CCP Solutions and we have to wait for approval from Albany.
5. We had to ask Nathan/Fang to update the sign-in page on STARS, since we discovered that our Courtesy ID numbers are no longer 14 digits (as indicated on the instructions for signing in).
6. The following information was also requested to be added to our Renewal information:

At the end of the term your borrowing privileges expire, unless you have already registered for the up-coming semester. **You can't renew if you're not registered.**

We had a number of patrons complain that they couldn't renew their books after the Fall semester ended, not realizing that they had to register for the Winter or Spring semester in order to renew.

7. We also sent a letter to Melissa Bishop to find out how/why faculty were able to submit a Reserve request with the call number field blank. On the form, it is supposed to be a required field for data to be entered ("None" is what we tell them to type if there is no call number).

Charlie Bowman: (DoIT Client Support)

Phil Doesschate: (DoIT Information Systems)

Graham Glynn: (Teaching, Learning and Technology) NOT IN ATTENDANCE

The autoloader card dispenser from FSA should be here next week, Anthony from FSA is coming over Tues to survey the location of where it will be installed. The pharos guys are working on a script for off campus patrons, hopefully we'll have something working in 2 weeks.

Ken Doyle: (UUP Representative – No Report)