

Southampton Organic Act

An Act

To Provide a Government for the Campus at Stony Brook Southampton

Be it enacted by the Senate of the Undergraduate Student Government,

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(a) This act may be cited as the “Stony Brook Southampton Organic Act” or the “Stony Brook Southampton Constitution Act.”

(b) **Table of Contents**—The table of contents for this Act is as follows:

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SEC 2. ENACTMENT

- (a) **Effective date.** This Act shall take effect following the enactment of this Act.
- (b) **Special Elections.** The USG Elections Board shall, in coordination with the Dean of Students at Stony Brook Southampton, conduct a special election for the Board of Finances following the enactment of this Act.
- (c) **Governor.** Until such time as the Board of Finances shall be chosen, the Governor shall generally manage the government of the Campus at Stony Brook Southampton and initiate a process for budget applications of clubs and organizations.
- (d) **Report On Government Revisions.** By May 1st, 2008, The Governor and the Board of Finances shall draft a report on the effectiveness of the Government of the Campus, and recommend to the Senate their recommendations for revisions.

Chapter 1 — General Provision

- §101. **Campus at Stony Brook Southampton.** There is hereby established at the campus at Stony Brook Southampton the Government of the Campus at Stony Brook Southampton, which shall constitute the governing body for Stony Brook Southampton.
- §102. **Membership.** All matriculated undergraduate students at Stony Brook Southampton are, by virtue of being undergraduate students of Stony Brook University, members of the Undergraduate Student Government.
- §103. **Supremacy clause.** The Constitution, and, except as otherwise provided, all the laws and financial policies and procedures of the Undergraduate Student Government, shall have the same force and effect within the said campus.
- §104. **Acts of Stony Brook Southampton.** The Campus at Stony Brook Southampton shall have power to create policies and procedures not inconsistent with the Constitution and laws of the Undergraduate Student Government.
- §105. **Effect.** All policies and procedures adopted by the Campus at Stony Brook Southampton shall only be in force on:
 - a) Funded organizations, their members and participants in their activities, whose primary place of operations is the campus at Southampton;

- b) Members of the undergraduate student government participating in activities at the campus at Southampton, except for the Student Activities Board, which shall only be subject to the rules and regulations adopted by the Undergraduate Student Government.

Chapter 2 — Executive of Southampton

- §201. **Governor.** The Chief Executive authority of the Campus at Southampton shall be vested in a Governor of Stony Brook Southampton, appointed by the President of the Undergraduate Student Government, by and with the advice and consent of the Senate.
- §202. **Executive Cabinet.** The Government of the Campus at Stony Brook Southampton shall, for the purposes of the Executive Cabinet, be considered a Department of the Undergraduate Student Government, and the Governor shall be considered the head of such department.
- §203. **Terms and Qualifications.** The terms of Governor of Stony Brook Southampton shall coincide with the terms of the President, and no person shall be eligible to be Governor unless he shall be a matriculated student at Stony Brook Southampton.
- §204. **Enforcement of Laws.** The Governor, with the Executive Council, shall faithfully execute the laws of the Undergraduate Student Government and Acts of the Campus at Stony Brook Southampton, shall be responsible for ensuring that the Government of the campus shall adhere to the policies and procedures of the Undergraduate Student Government, and shall report to the President and the Senate on the state of the campus.
- §205. **Compensation.** The Governor shall receive for his services compensation, paid out of the Treasury of the Undergraduate Student Government, amounting to \$8.50 per hour, but shall not be paid in excess of 15 hours per week. Upon the request of the President, the Undergraduate Student Government shall compensate the Governor for time traveled.
- §206. **Executive Council.** The responsibility for the general management of the affairs of the Campus at Southampton shall reside in the Governor and an Executive Council, consisting of a Lieutenant Governor, a Secretary and a Treasurer.
- §207. **Election.** The Executive Council shall be chosen by, and from among, the Board of Finances. They shall serve during the time with which they shall have the confidence of the Board of Finances.
- §208. **Responsibilities.**

- a) **Lieutenant Governor.** The Lieutenant Governor shall preside over meetings of the Board of Finances, and shall serve as Acting Governor when the office of Governor shall be vacant.
- b) **Secretary.** The Secretary shall take minutes during meetings of the Board of Finances and Executive Council, and shall keep the records for the campus, and be responsible for the communication and dissemination of information.
- c) **Treasurer.** The Treasurer shall be responsible for the management of the funds appropriated to the campus by the Senate.

Chapter 3 — Legislature of Southampton

§301. Legislature. The legislature of the Campus at Stony Brook Southampton shall be the Board of Finances, which shall consist of 10 persons chosen at large by the students of said campus.

§302. Qualifications. No person shall be a member of the Board unless he shall be a matriculated student at Stony Brook Southampton.

§303. Elections.

- (a) **Candidacy.** In order to qualify as a candidate, a person must first receive signatures from 10% of the undergraduate students at the campus, or 100 of such student, whichever shall be less. The petition must be submitted to the Governor 10 days prior to an election, and then be certified by the Governor, subject to appeal to the USG Elections Board.
- (b) **Elections.** Elections, both spring and fall, shall occur according to the same elections timeline that shall govern the elections of the Undergraduate Student Government.
- (c) **Results.** The 10 persons receiving the most votes shall serve on the Board of Finances, and the results of all elections shall be certified by the USG Elections Board Chair.

§304. Terms and Vacancies. The terms of Board members shall end at noon on the twenty-first day in May, and the terms of their successors shall then begin, and when vacancies happen on the Board of Finances after October 31st they shall be filled by the Governor.

§305. Rules and Quorum. The Board of Finances may make rules for their proceedings, but shall otherwise follow Roberts Rules of Order, Newly Revised, all members shall be required to attend meetings unless they shall have a legitimate excuse attendance, and a majority of its members shall constitute quorum to do business.

- §306. Voting.** Each member, including the Executive Council, shall have one vote.
- §307. Punishment.** The Board may punish its Members for disorderly Behavior, and, with the Concurrence of two-thirds and the Governor, expel a Member.
- §308. Meetings.** All meetings shall be held in accordance with the New York State Open Meetings Law.
- §309. Powers.** That the legislative power of the Campus shall extend to all rightful subjects of legislation and policy not inconsistent with the Constitution and laws of the Undergraduate Student Government; and to distribute the money appropriated to the campus by the Senate to clubs and organizations primarily located at Stony Brook Southampton.
- §310. Legislative process.** All bills, appropriations or policies passed by the Board shall, in order to be valid, be signed by the governor. All such acts must be presented to the Governor; if he approves he shall sign it, but if not he shall veto it and return it to the Board with his Objections, and the Board shall reconsider it, and if they shall repass it by two-thirds of the Board, it shall become valid.

If any act shall not be vetoed within 7 days after being presented to the Governor, the same shall become valid, in like manner as if he had signed it.

All acts of the Board, except acts disbursing funds, shall be subject to revision of the Senate by law.

Chapter 4 — Budget Process and Financial Policies

- §401. Budget.** The budget for Stony Brook Southampton shall consist of a line budget on the Undergraduate Student Government, but shall be further allocated by the campus government and may be used in a manner as both a line or grant budget.
- §402. Preparation of the Budget.** The line on the budget for Stony Brook Southampton shall be determined as follows:
- (a) With the assistance of the Accountant and the Office of the Vice President for Student Affairs, the Treasurer of the Undergraduate Student Government shall, during the annual budget process and the revision budget process, estimate the total contribution of student activity fee per student attending, or credits taken at, Stony Brook Southampton.

- (b) He shall then subtract the approximate overhead, and other costs, incurred by the Undergraduate Student Government.
- (c) This budget figure shall be proposed to the Senate for their consideration, to be adopted, amended or rejected as in the case of any other expenditure.

§403. Southampton Budget Process. Upon the approval of the budget, the Board of Finances shall be permitted to begin allocating the budget according to the policies and procedures it shall adopt not inconsistent with the laws of the Undergraduate Student Government.

§404. Financial Policies. Unless otherwise noted, the Board of Finances shall be bound by the criteria and controls established in the Financial Bylaws, and other acts of the Undergraduate Student Government. The Stony Brook Southampton clubs and organizations shall likewise be bound by the policies and procedures established by the Undergraduate Student Government, including the approval of vouchers by the USG Treasurer, signing of contracts, and other paperwork in order to access their budgets.

§405. Restrictions. The Campus at Stony Brook Southampton shall not fund any club, organization or group that shall not be a student-run organization primarily operated at said campus, nor shall any such organization be eligible for funding by the Undergraduate Student Government except through the Government of the Campus at Stony Brook Southampton.

§406. Eligibility. In order to be eligible for funding by the Campus at Stony Brook Southampton, the following must be met:

- (a) Organizations must be a registered club with the Office of Student Union and Activities, or its equivalent office in the campus;
- (b) must be open to all Undergraduate students;
- (c) must not duplicate purpose or services provided by another funded organization or department at the campus;
- (d) must function under a duly-adopted organization constitution in accordance with the Acts of the Undergraduate Student Government and the Campus at Stony Brook Southampton;
- (e) must meet regularly and in accordance with its Constitution;
- (f) must complete a budget application and conform with other requirements issued by the Senate and/or Board of Finances;
- (g) must possess a clean record of behavior and be in good standing with the Undergraduate Student Government and the Campus at Southampton; and
- (h) must be in compliance with this act, and all other laws of the Undergraduate Student Government.

§407. Open Membership. Any activity, club or organization funded by the Undergraduate Student Government or the Government of the Campus at Stony Brook Southampton, shall be open to all members of the Undergraduate Student Government, both at Stony Brook and the Campus at Stony Brook Southampton.

Executive Vice President of the Undergraduate Student Government,
And President of the Senate
Passed by the Senate on the Twenty Seventh Day of September, two thousand and seven

President of the Undergraduate Student Government
Signed the __28_ day of __September__, Two Thousand and Seven